

BOARD OF DIRECTORS MEETING AGENDA



Location: 22470 E. Stephen D. Hogan Parkway
Aurora, Colorado 80018

E-470 Board of Directors

Chair – Council Member Francoise Bergan (Aurora)

Vice-Chair – Council Member John Diak (Parker)

Date: December 11, 2025

Secretary/Treasurer – Council Member Jan Pawlowski (Brighton)

Time: 9:00 a.m.

**PLEASE NOTE ALL MEMBERS OF THE PUBLIC ARE ALSO WELCOME TO PARTICIPATE VIRTUALLY VIA THE
FOLLOWING:**

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Phone conference ID: 138 977 233#

Agenda Details:

1. Call to Order..... Chair Francoise Bergan
2. Pledge of Allegiance..... Chair Francoise Bergan
3. Public Comment..... Chair Francoise Bergan
4. Consent Calendar Chair Francoise Bergan
 - a. Meeting Minutes of November 13, 2025
 - b. Haynes Contract Extension
5. General Counsel Engagement Letter..... Joe Donahue
 - a. Approval of new engagement letter and retainer adjustment for 2026
6. Engineering and Roadway Maintenance Department Neil Thomson
 - a. Road Widening CM/GC Contract Approval
7. Finance Department.....Brenda Richey
 - a. 2026 Budget Briefing
 - b. Public Hearing on 2026 Budget

- c. Resolution 25-04 Regarding approval of the 2026 Budget and Appropriation of 2026 Funds
- 8. Operations and Customer Experience DepartmentAnjie Vescera
 - a. Colorado State Patrol IGA Amendment
 - b. Standard Practice Presentation: Brand Refresh
 - c. GTTC NTE for 2026
 - d. EPAM NTE for 2026
 - e. Ram Info Contract
- 9. Executive Director Report..... Joe Donahue
 - a. North Highland Presentation: Strategic Plan Initiative Tracker
- 10. Other Business Chair Francoise Bergan
- 11. Adjourn Meeting Chair Francoise Bergan

The next anticipated E-470 Board of Directors Meeting will be on January 15, 2026 at 9:00 a.m. at the E-470 Public Highway Authority, 22470 E. Stephen D. Hogan Parkway, Aurora, Colorado 80018

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS

OF THE

E-470 PUBLIC HIGHWAY AUTHORITY

Held: Thursday, November 13, 2025, at 9:00 A.M., at 22470 East Stephen D. Hogan Parkway, Aurora, Colorado and virtually via Microsoft Teams as specified in the meeting agenda.

Attendance: A regular board meeting of the Board of Directors of the E-470 Public Highway Authority was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following directors present:

Francoise Bergan, Councilmember City of Aurora
John Diak, Councilmember Town of Parker
Steve Douglas, Mayor City of Commerce City
Jan Pawlowski, Councilmember City of Brighton
Julie Duran Mullica, Adams County Commissioner
Jeff Baker, Arapahoe County Commissioner
Tony Unrein, Councilmember City of Thornton

Kathleen Chandler, RTD (non-voting)
Deborah Mulvey, DRCOG (non-voting)
Piper Darlington, CTIO CDOT HPTE (non-voting)
Alecia Brown, Councilmember City of Lone Tree (non-voting)
Sharon Davis, Councilmember City of Arvada (non-voting)

Also present were: Rocky Teter, Councilmember City of Commerce City (alternate); Eden Brantley and Bryce Schumann, CSP; Nick Badraun, director of customer experience, Katie Basse, operations analytics manager, Jim Brady, director of construction, Richelle Brasher, risk and HR supervisor, Shelby Costello, public affairs specialist, Wanda DeVargas, roadway maintenance supervisor, Ryan Dole, budget and financial analysis manager, Joe Donahue, executive director, Mark Gronowski, senior portfolio manager, Mike Hancock, director of operations, Jimmy Herrera, service desk technician III, Patrick Howe, maintenance inspector, Don Huff, procurement administrator, Brandi Kemper, permit supervisor, Melinda Kloppenberg, accounts payable specialist, Jacob Kramer, senior human resources manager, Matthew Le, service desk technician, Diane Lundquist, executive assistant, Kate Oberleas, project engineer, Brenda Richey, deputy executive director – chief financial officer, Aaron Schilz, system administrator, Derek Slack, director of roadway maintenance, Jonathan Steiner, director of strategic financial innovation and

planning, Bri Summers, controller, Neil Thomson, deputy executive director – chief engineer, Ryan Thornton, senior systems manager, Erikka Vanderputten, customer experience and workforce supervisor, Anjie Vescera, deputy executive director – chief operations officer, and Chuck Weiss, director of engineering; E-470 Public Highway Authority; Tim Stewart, Atkins Realis; Leeds Mallinckrodt-Reese and Del Walker, HNTB; Will Abernathy, Kiewit; Josh Benninghoff, Stifel; Conner Farrell, Wells Fargo; Kathy Avery, WSP; Denyce Joupperi, North Highlands; and Tamara Seaver, Icenogle Seaver Pogue, P.C.

Call to Order: Councilmember Bergan, noting the presence of a quorum of the directors, called the board meeting to order at 9:03 A.M.

Pledge of Allegiance: Councilmember Bergan led all present in the Pledge of Allegiance.

Public Comment: None.

Consent Calendar: Councilmember Pawlowski moved approval of the consent agenda, comprising meeting minutes of October 9, 2025; Terracare Roadside Mowing Contract Amendment; Adams County Trail IGA Amendment; Oband's Janitorial Services Contact Extension and Terracare Landscape Services Contract Extension. The motion was seconded by Commissioner Baker and unanimously approved by the Board.

Engineering and
Roadway
Maintenance
Department:

APWA Colorado
Chapter Project
of the Year
Award:

Mr. Weiss reported on the American Public Works Association, Colorado Chapter's annual meeting during which the Authority's Central Maintenance Facility was awarded Project of Year for 2025. He commended Ms. DeVargas, Messrs. Slack and Howe, and D2C Architects and JHL Constructors. The Board congratulated the team and took a photograph with the award.

SEH On-Call
Engineering
Contract
Amendment
Approval:

Mr. Weiss then reviewed with the Board the SEH on-call engineering contract and the services provided thereunder. He reviewed the NTE for the first term of the contract and then noted the second term's requested NTE based on pending work.

Following the presentation, Councilmember Pawlowski moved that the Board approve the execution of a Third Amendment to the Short, Elliot, Hendrickson, Inc. on-call Engineering Contract, extending the contract term for 3 years to December 31, 2028, with a not to exceed amount of \$4,000,000 for the second

three year term and further to authorize the Executive Director to execute the contract, subject to the review and approval of General Counsel. Mayor Douglas seconded the motion which was approved unanimously by the Board.

Stephen D.
Hogan Parkway
Traffic Signal
IGA Approval:

Mr. Weiss reviewed the need for the Stephen D. Hogan Parkway traffic signal with the Board.

Following the presentation, Mayor Douglas moved that the Board approve the execution of an Intergovernmental Agreement with the City of Aurora for traffic signals at the E-470 ramps connecting to Stephen D. Hogan Parkway, with a maximum not to exceed funding contribution amount of \$2,000,000, and further to authorize the Executive Director to execute the agreement, subject to the review and approval of General Counsel. Councilmember Pawlowski seconded the motion which was approved unanimously by the Board.

Road Widening
CM/GC Contract
Approval:

Mr. Brady then addressed the Board and reviewed the scope of work for the Authority's next Road Widening Project from 104th to US-85. He noted the project is anticipated to be complete in 2028. He reviewed the process of soliciting for the CM/GC project culminating in receipt of 5 proposals which following RFP processing, scoring, and interviews resulted in 2 shortlisted proposers (Kiewit and Kraemer). He reviewed the components of CM/GC contracting for the Authority and the project goals. Finally, Mr. Brady presented the staff's recommendation to enter into negotiations with Kraemer with the final contract coming back to the Board for approval. Commissioner Duran Mullica inquired about local work force among the Kraemer workers.

Following the presentation, Councilmember Pawlowski moved that the Board select Kraemer North America as the successful proposer for the Construction Manager/General Contractor (CM/GC) RFP for the Authority's 104th Avenue to US-85 Road Widening Project, and authorize the Executive Director, with the assistance of General Counsel, to enter into negotiations with Kraemer for the pre-construction services and other terms and conditions of the Contract, with the final contract to come back to the Board for approval. Councilmember Unrein seconded the motion which was approved unanimously by the Board.

Finance
Department:

Investment
Grade Traffic and
Revenue Study

Mr. Dole reviewed with the Board the elements of a full investment grade study which he reported needs to be done in conjunction with the anticipated 2026 bond refunding. He noted CDM Smith is already under contract with the Authority and a new task order will be issued under CDM's existing contract for

Contract
Approval: the work. He reported on focus areas with updated traffic counts, corridor growth assessment, and traffic and revenue analysis. Councilmember Bergan inquired about the economic data and its sources. Messrs. Dole and Donahue responded regarding the comprehensive nature of the data.

Following the presentation, Commissioner Baker moved that the Board approve the execution of Task Order 7 to the Authority's contract with CDM Smith, Inc. for a full investment grade traffic and revenue study in an amount not to exceed the sum of \$610,000, subject to the review and approval of General Counsel. Mayor Douglas seconded the motion which was approved unanimously by the Board.

Operations

Department:

New
ExpressToll.com
Website Briefing: Mr. Badraun reported on the modernization and customer enhancements associated with the new ExpressToll.com Website. He noted the roles of EPAM and Standard Practice and staff interface with these valuable partners. He reviewed the project timeline with the Board and noted that the Authority is currently in development with the expectation of completion next month. Mr. Badraun then played a video regarding the website update. He then reviewed several use cases demonstrating the review of every feature from an end-to-end perspective. He reviewed the homepage elements, customer log-in add vehicle screens, and other functional screens. He then noted potential additional enhancements in 2026. Mayor Douglas inquired about additional languages and deposits, and Messrs. Badraun and Donahue responded. Mayor Douglas expressed enthusiasm for the new functionality.

Executive Director
Report: Mr. Donahue addressed the Board of Directors and reported as follows:

- He expressed his opinion that the website updates are one of the most exciting customer-facing initiatives underway for the Authority;
- He then provided an update on the Annual IBTTA Conference in Denver. He noted it was the second largest annual conference in IBTTA history and appeared to be a great event for all. He reported that he was voted onto the IBTTA Board and the Authority Board commended him for his appointment.
- Mr. Donahue then reported that Standard Practice will be attending the December Board meeting to provide a brand refresh update in line with the Board's desire for public education about the Authority. He noted Standard Practice's unique and creative ways to educate the public with positivity.
- Finally, Mr. Donahue reported regarding updated 2026 Budget detail which he noted will be distributed to the Board in the near term for

discussion in committee meetings as well as the December Board of Directors' meeting.

Following Mr. Donahue's report, Councilmember Bergan noted Denver was a fun location for the IBTTA conference and Director Chambers reported on the award received by Mr. Seike for his heading up an industry team to combat smishing. Mr. Donahue expanded on Mr. Seike's work and his recognition. Mayor Douglas highlighted the Authority's outstanding technical tour and expressed his desire for refreshed logos on the bridges. Mr. Donahue made additional comments on the tour.

Other Business: Councilmember Bergan read aloud a resolution honoring Councilmember Unrein's service on the Board of Directors, following which Commissioner Baker moved approval of the resolution which motion was seconded by Councilmember Pawlowski and approved unanimously by the Board. Mr. Donahue presented Councilmember Unrein with a commemorative plaque and various members of the Board thanked him for his service to the Authority. A commemorative photo was then taken and Councilmember Unrein commented on his service on the Authority's Board and the positive experience.

Councilmember Pawlowski noted recent medical diagnosis and expressed her joy in 27 years of service with the Board and sincere appreciation for Authority staff and her fellow Board members.

Adjournment: There being no further business to come before the Board, Councilmember Bergan adjourned the meeting at 10:05 A.M.

Chair of the Meeting

Preliminary

E-470 2025 Calendar

Committee Work Sessions will be convened as needed and publicly posted as prescribed by statute and resolution

January 2025

January 1 New Year's – Office Closed
January 16 BOARD MEETING – 9:00 A.M. Board Officer Nominations and Elections
January 20 Martin Luther King, Jr.'s Day -Office Closed

February 2025

February 13 Executive Committee – 8:00 A.M.
February 13 BOARD MEETING - 9:00 A.M.
February 27 Finance Committee – 8:30 A.M.
February 27 Operations Committee – 10 A.M.
February 27 IT Committee – 11:00 A.M.
February 27 Roadway Committee – 1:00 P.M.

March 2025

March 13 Executive Committee – 8:00 A.M.
March 13 BOARD MEETING 9:00 A.M.
March 27 Finance Committee – 8:30 A.M.
March 27 Operations Committee – 10 A.M.
March 27 IT Committee – 11:00 A.M.
March 27 Roadway Committee – 1:00 P.M.

April 2025

April 10 BOARD RETREAT - 8:00 A.M.
April 24 Finance Committee – 8:30 A.M.
April 24 Operations Committee – 10 A.M.
April 24 IT Committee – 11:00 A.M.
April 24 Roadway Committee – 1:00 P.M.

May 2025

May 8 Executive Committee – 8:00 A.M.
May 8 BOARD MEETING 9:00 A.M.
May 22 Finance Committee – 8:30 A.M.
May 22 Operations Committee – 10 A.M.
May 22 IT Committee – 11:00 A.M.
May 22 Roadway Committee – 1:00 P.M.
May 26 Memorial Day – Office Closed

June 2025

June 12 TSF Grant Ceremony – 8:30 A.M.
June 12 BOARD MEETING 10:00 A.M.
June 24-27 CML Conference - Breckenridge
June 19 Juneteenth – Office Closed
June 26 Finance Committee – 8:30 A.M.
June 26 Operations Committee – 10 A.M.
June 26 IT Committee – 11:00 A.M.
June 26 Roadway Committee – 1:00 P.M.

July 2025

July 4 Independence Day – Observed
Office Closed
July 10 BOARD MEETING - 9:00 A.M.
July 24 Finance Committee – 8:30 A.M.
July 24 Operations Committee – 10 A.M.
July 24 IT Committee – 11:00 A.M.
July 24 Roadway Committee – 1:00 P.M.

August 2025

August 14 Executive Committee – 8:00 A.M.
August 14 BOARD MEETING - 9:00 A.M.
August 28 Finance Committee – 8:30 A.M.
August 28 Operations Committee – 10 A.M.
August 28 IT Committee – 11:00 A.M.
August 28 Roadway Committee – 1:00 P.M.

September 2025

September 1 Labor Day – Office Closed
September 11 Board Meeting – 9:00 A.M.
September 25 Finance Committee – 8:30 A.M.
September 25 Operations Committee – 10 A.M.
September 25 IT Committee – 11:00 A.M.
September 25 Roadway Committee – 1:00 P.M.

October 2025

October 9 BOARD WORKSHOP – 8:00 A.M.
October 11 IBTTA 93rd Annual Meeting and Exhibition – Denver, Colorado
To 14
October 23 Finance Committee – 8:30 A.M.
October 23 Operations Committee – 10 A.M.
October 23 IT Committee – 11:00 A.M.
October 23 Roadway Committee – 1:00 P.M.

November 2025

November 11 Veteran's Day – Office Closed
November 13 Executive Committee – 8:00 A.M.
November 13 BOARD MEETING – 9:00 A.M.
November 20 Finance Committee – 8:30 A.M.
November 20 Operations Committee – 10 A.M.
November 20 IT Committee – 11:00 A.M.
November 20 Roadway Committee – 1:00 P.M.
November 27 Thanksgiving – Office Closed
and 28

December 2025

December 11 Executive Committee – 8:00 A.M.
December 11 BOARD MEETING 9:00 A.M.
December 18 Finance Committee – 8:30 A.M.
December 18 Operations Committee – 10 A.M.
December 18 IT Committee – 11:00 A.M.
December 18 Roadway Committee – 1:00 P.M.
December 24 Christmas – Office Closed
and 25

Preliminary

E-470 2026 Calendar

Committee Work Sessions will be convened as needed and publicly posted as prescribed by statute and resolution

January 2026

January 1 New Year's – Office Closed
January 15 BOARD MEETING – 9:00 A.M. Board Officer Nominations and Elections
January 19 Martin Luther King, Jr.'s Day -Office Closed

February 2026

February 12 Executive Committee – 8:00 A.M.
February 12 BOARD MEETING - 9:00 A.M.
February 26 Finance Committee – 8:30 A.M.
February 26 IT Committee – 10:00 A.M.
February 26 Operations Committee – 11 A.M.
February 26 Roadway Committee – 1:00 P.M.

March 2026

March 12 Executive Committee – 8:00 A.M.
March 12 BOARD MEETING 9:00 A.M.
March 26 Finance Committee – 8:30 A.M.
March 26 IT Committee – 10:00 A.M.
March 26 Operations Committee – 11 A.M.
March 26 Roadway Committee – 1:00 P.M.

April 2026

April 9 BOARD RETREAT - 8:00 A.M.
April 23 Finance Committee – 8:30 A.M.
April 23 IT Committee – 10:00 A.M.
April 23 Operations Committee – 11 A.M.
April 23 Roadway Committee – 1:00 P.M.

May 2026

May 14 Executive Committee – 8:00 A.M.
May 14 BOARD MEETING 9:00 A.M.
May 25 Memorial Day – Office Closed
May 28 Finance Committee – 8:30 A.M.
May 28 IT Committee – 10:00 A.M.
May 28 Operations Committee – 11 A.M.
May 28 Roadway Committee – 1:00 P.M.

June 2026

June 11 TSF Grant Ceremony – 8:30 A.M.
June 11 BOARD MEETING 10:00 A.M.
June 19 Juneteenth – Office Closed
June 23-26 CML Conference - Westminster
June 25 Finance Committee – 8:30 A.M.
June 25 IT Committee – 10:00 A.M.
June 25 Operations Committee – 11 A.M.
June 25 Roadway Committee – 1:00 P.M.

July 2026

July 3 Independence Day – Observed
Office Closed
July 9 BOARD MEETING - 9:00 A.M.
July 23 Finance Committee – 8:30 A.M.
July 23 IT Committee – 10:00 A.M.
July 23 Operations Committee – 11 A.M.
July 23 Roadway Committee – 1:00 P.M.

August 2026

August 13 Executive Committee – 8:00 A.M.
August 13 BOARD MEETING - 9:00 A.M.
August 27 Finance Committee – 8:30 A.M.
August 27 IT Committee – 10:00 A.M.
August 27 Operations Committee – 11 A.M.
August 27 Roadway Committee – 1:00 P.M.

September 2026

September 7 Labor Day – Office Closed
September 10 Board Meeting – 9:00 A.M.
September 24 Finance Committee – 8:30 A.M.
September 24 IT Committee – 10:00 A.M.
September 24 Operations Committee – 11 A.M.
September 24 Roadway Committee – 1:00 P.M.

October 2026

October 8 BOARD WORKSHOP – 8:00 A.M.
October 12 IBTTA 94th Annual Meeting and
To 15 Exhibition – Arlington, Texas
October 22 Finance Committee – 8:30 A.M.
October 22 IT Committee – 10:00 A.M.
October 22 Operations Committee – 11 A.M.
October 22 Roadway Committee – 1:00 P.M.

November 2026

November 11 Veteran's Day – Office Closed
November 12 Executive Committee – 8:00 A.M.
November 12 BOARD MEETING – 9:00 A.M.
November 19 Finance Committee – 8:30 A.M.
November 19 IT Committee – 10:00 A.M.
November 19 Operations Committee – 11 A.M.
November 19 Roadway Committee – 1:00 P.M.
November 26 Thanksgiving – Office Closed
and 27

December 2026

December 10 Executive Committee – 8:00 A.M.
December 10 BOARD MEETING 9:00 A.M.
December 17 Finance Committee – 8:30 A.M.
December 17 IT Committee – 10:00 A.M.
December 17 Operations Committee – 11 A.M.
December 17 Roadway Committee – 1:00 P.M.
December 24 Christmas – Office Closed
and 25