

BOARD OF DIRECTORS MEETING AGENDA



Location: 22470 E. Stephen D. Hogan Parkway
Aurora, Colorado 80018

E-470 Board of Directors

Chair – Council Member Francoise Bergan (Aurora)

Vice-Chair – Council Member John Diak (Parker)

Date: October 9, 2025

Secretary/Treasurer – Council Member Jan Pawlowski (Brighton)

Time: 8:00 a.m.

**PLEASE NOTE ALL MEMBERS OF THE PUBLIC ARE ALSO WELCOME TO PARTICIPATE VIRTUALLY VIA THE
FOLLOWING:**

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Agenda Details:

1. Call to Order.....Chair Francoise Bergan
2. Pledge of Allegiance.....Chair Francoise Bergan
3. Public CommentChair Francoise Bergan
4. Consent Calendar.....Chair Francoise Bergan
 - a. Meeting Minutes of September 11, 2025
 - b. North Highland Not-to-Exceed Increase
 - c. WSP Not-to-Exceed Increase
5. Finance Department.....Brenda Richey
 - a. External Auditor Services Contract Award
6. Operations Department.....Anjie Vescera
 - a. Image Processing Services RFP Award
 - b. EPAM Contract Extension
7. Executive Director Report.....Joe Donahue
8. 2025 Budget Workshop Brenda Richey

- a. Economic Outlook
- b. Proposed Budget Overview
- c. Operating Budget
 - i. Executive and Public Affairs..... Joe Donahue
 - ii. Human Resources.....Jacob Kramer
 - iii. Finance.....Brenda Richey
 - iv. Engineering and Roadway MaintenanceNeil Thomson
 - v. Operations, Customer Experience, Information Technology.....Anjie Vescera
- d. Capital Budget
 - i. Capital Overview.....Brenda Richey
 - ii. Department Highlights.....Neil Thomson and Anjie Vescera
- e. Budget Wrap Up.....Brenda Richey
- 9. Other BusinessChair Francoise Bergan
- 10. Adjourn Meeting.....Chair Francoise Bergan

**The next anticipated E-470 Board of Directors Meeting will be on
November 13, 2025 at 9:00 a.m. at the
E-470 Public Highway Authority, 22470 E. Stephen D. Hogan Parkway,
Aurora, Colorado 80018**

- 4a. Meeting Minutes of September 11, 2025

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS

OF THE

E-470 PUBLIC HIGHWAY AUTHORITY

Held: Thursday, September 11, 2025, at 9:00 A.M., at 22470 East Stephen D.
Hogan Parkway, Aurora, Colorado and virtually via Microsoft Teams as
specified in the meeting agenda.

Attendance: A regular meeting of the Board of Directors of the E-470 Public Highway Authority was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following directors present:

Francoise Bergan, Councilmember City of Aurora
John Diak, Councilmember Town of Parker
Steve Douglas, Mayor City of Commerce City
Jan Pawlowski, Councilmember City of Brighton
Emma Pinter, Adams County Commissioner

Peggy Catlin, RTD (non-voting)

Also present were: Julie Duran Mullica, Adams County Commissioner (alternate); Nick Badraun, director of customer experience, Katie Basse, operations analytics manager, Richelle Brasher, risk and HR supervisor, Jonathan Campbell, tolling operations manager, Shelby Costello, public affairs specialist, Wanda DeVargas, roadway maintenance supervisor, Ryan Dole, budget and financial analysis manager, Joe Donahue, executive director, Sandra Golatt, customer experience and project manager, Mike Hancock, director of operations, Jimmy Herrera, service desk technician III, Brandi Kemper, permit supervisor, Melinda Kloppenberg, accounts payable specialist, Aline Koop, executive assistant, Jacob Kramer, senior human resources manager, Matthew Le, service desk technician, Kate Oberleas, project engineer, Brenda Richey, deputy executive director – chief financial officer, Aaron Schilz, system administrator, Derek Slack, director of roadway maintenance, Jonathan Steiner, director of strategic financial innovation and planning, Bri Summers, controller, Neil Thomson, deputy executive director – chief engineer, Ryan Thornton, senior system manager, Tricia Trujillo, customer experience and program manager, Anjie Vescera, deputy executive director – chief operations officer, Chuck Weiss, director of engineering and Emily Young, marketing specialist; E-470 Public Highway Authority; Josh Sender, Adams County; Bryon Rockwell and Antti Suhonen, Bank of America Securities; Yonnel Gardes, Kamran Khan and Christopher Mwalwanda, CDM Smith; Breandan Gibbons and Charles Kim, CIB; Jason McEldowney, CTIO; Leeds Mallinckrodt-Reese and Del Walker, HNTB; Robyn Moore, Piper Sandler; Stacy Mast and Bryan Stelmack, Stifel; Conner Farrell, Wells Fargo; Susan Ermisch, WSP; and Tamara Seaver, Icenogle Seaver Pogue, P.C.

Call to Order: Councilmember Bergan, noting the presence of a quorum of the directors, called the regular meeting to order at 9:02 A.M.

Pledge of Allegiance: Councilmember Bergan led all present in the Pledge of Allegiance.

Moment of Silence to Remember 9/11 All present participated in a moment of silence to remember September 11, 2001.

Public Comment: None.

Consent Calendar: Councilmember Pawlowski moved approval of the consent agenda, comprising meeting minutes of August 14, 2025. The motion was seconded by Councilmember Diak and unanimously approved by the Board.

Engineering and
Roadway
Maintenance
Department:

2025 Master
Plan:

Mr. Weiss addressed the Board and provided an update with respect to master planning culminating in the proposed 2025 Master Plan. He reviewed various plan components including existing and forecasted traffic volumes. He reported on the importance of maintaining Level of Service C for traffic flows. He then reviewed various capital projects associated with the Master Plan. Councilmember Diak commented on the growth along the northern portion of the E-470 corridor.

Following the presentation, Councilmember Diak moved that the Board approve the adoption of the 2025 Master Plan. Commissioner Pinter seconded the motion which was approved unanimously by the Board.

Resolution 25-02
– Permit Manual:

Mr. Weiss then reviewed with the Board the role of the Permit Manual and the need for updates. He reported the manual was adopted in 2008 and with the passage of time he noted that various stormwater and other legal and operations changes have occurred. He further provided information regarding MS4 Stormwater Permit Compliance and some of the improvements to the Authority's permit process.

Councilmember Pawlowski then moved that the Board approve Resolution 25-02 adopting the 2025 Permit Manual. Councilmember Diak seconded the motion, which was unanimously approved by the Board.

Resolution 25-03
– Stormwater
Discharge
Regulations:

Councilmember Diak moved that the Board of Directors approve Resolution 25-03 adopting the Stormwater Discharge Regulations promulgated by the State of Colorado Municipal Separate Storm System Permit. Mayor Douglas seconded the motion, which upon vote, carried unanimously.

Sable Boulevard
Interchange
Briefing:

Ms. Oberleas reviewed with the Board the layout of the Sable Boulevard Interchange. She provided a timeline for the project noting that it is expected to be open to traffic in the fall of 2026. Commissioner Pinter commented on how great it is to see connectivity coming online. Councilmember Pawlowski echoed the comments and Mayor Douglas commented on the elimination of trail crossings.

Finance

Department:

Toll Rate
Overview by
CDM Smith:

Ms. Richey introduced Mr. Khan from CDM Smith who commended the Authority's executive staff on their financial stewardship. He then reviewed with the Board of Directors the study methodology and scope. He reported regarding the Authority's relative toll rates as compared to similar tolled facilities across the nation and he reviewed frequency programs among peer toll agencies. Mr. Khan then reviewed with the Board four (4) potential scenarios for toll rate discount programs as well as their potential financial impacts. Board discussion ensued and Mr. Khan commented that the fact that the Authority is holding toll rates flat is a discount.

Toll Rate
Analysis and
Financial
Outlook:

Mr. Steiner addressed the Board and provided a toll rate analysis and financial outlook for the Board. He commenced with the staff recommendation to hold toll rates at their current rates for 2026, and he provided the backdrop for the recommendation. Mr. Steiner then provided the Authority's revenue and capital needs outlook over the next 25 years and then reviewed data related to the next 5 years. He reported on the Authority's financial outlook in conjunction with the Authority's current financial goals. He ended by seeking input from the Board. Councilmember Diak discussed the increases in the capital plan over the years and its interplay with debt and other financial metrics for the Authority.

Mr. Donahue noted for the Board that the draft budget is being developed with the same toll rates as 2025. He also noted that once the full 8 lanes are constructed, the Authority is faced with major infrastructure like bridges being at the end of their life, requiring them to be rebuilt and creating the need for capital expenditures.

Operations and Customer Experience Department:

Standard Practice
Contract
Amendment:

Mr. Donahue addressed the Board and provided background for his request for an audit of the E-470 brand. He then provided background on Standard Practice,

the process of their engagement, and their high level business experience with branding and major clients.

Ms. Trujillo then reviewed with the Board the objectives and results of the brand audit, culminating in the recommendation for a brand refresh to set the stage for the Authority's clear brand identity, modernization, and role as a community partner.

Ms. Trujillo reviewed staff's request for an amendment to Standard Practice's contract to increase the contract NTE and extend the term to allow for additional work toward refreshing the brand. Mayor Douglas noted that E-470 really resonates with him. Ms. Trujillo clarified that the whole goal is to elevate the E-470 brand. Ms. Catlin noted that she sees a positive E-470 staff presence in the community and mentioned staff presence at a recent DRCOG event.

Mayor Douglas motioned that the Board approve extending Standard Practice's contract term to December 31, 2026 and the additional expenditure of a sum not-to-exceed \$2,480,000 for the services to be provided via Task Orders 3 and 4. Councilmember Pawlowski seconded the motion, which upon vote, carried unanimously.

Executive Director Report: Mr. Donahue amplified Ms. Trujillo's presentation and Board comments related to branding matters and the desire to see value in E-470.

He then reminded the Board of the IBTTA Annual Conference in Denver with E-470 as the host agency. He reported on the Authority's technical tour of E-470 and partnering with DEN to do an airfield tour.

He reported on the Authority's TLRC presentation at the State Capital noting the presentation was well received and he had an opportunity to meet with one of the legislators in advance of the presentation.

Executive Session: Mayor Douglas moved that the Board retire into Executive Session pursuant to C.R.S., Section 24-6-402(4)(b) for the purpose of receiving legal advice on specific legal questions related to Authority assets and associated obligations.

Councilmember Pawlowski seconded the motion, which was approved unanimously by the Board at 10:13 A.M.

The Board retired to the Board Conference Room for the executive session, which was attended by all voting members present at the meeting and Messrs. Donahue and Thomson, and Mss. Vescera, Richey, and Seaver.

The executive session was adjourned by Councilmember Bergan at 10:42 A.M. and the Board returned to the open session meeting.

Councilmember Bergan reconvened open session at 10:46 A.M.

Other Business: Mayor Douglas inquired about the EV chargers and dual vehicle charging. Ms. Vescera took note and agreed to investigate the same.

Adjournment: There being no further business to come before the Board, Councilmember Bergan adjourned the meeting at 10:49 A.M.

Chair of the Meeting

Preliminary

E-470 2025 Calendar

Committee Work Sessions will be convened as needed and publicly posted as prescribed by statute and resolution

January 2025

January 1 New Year's – Office Closed
January 16 BOARD MEETING – 9:00 A.M. Board Officer Nominations and Elections
January 20 Martin Luther King, Jr.'s Day -Office Closed

February 2025

February 13 Executive Committee – 8:00 A.M.
February 13 BOARD MEETING - 9:00 A.M.
February 27 Finance Committee – 8:30 A.M.
February 27 Operations Committee – 10 A.M.
February 27 IT Committee – 11:00 A.M.
February 27 Roadway Committee – 1:00 P.M.

March 2025

March 13 Executive Committee – 8:00 A.M.
March 13 BOARD MEETING 9:00 A.M.
March 27 Finance Committee – 8:30 A.M.
March 27 Operations Committee – 10 A.M.
March 27 IT Committee – 11:00 A.M.
March 27 Roadway Committee – 1:00 P.M.

April 2025

April 10 BOARD RETREAT - 8:00 A.M.
April 24 Finance Committee – 8:30 A.M.
April 24 Operations Committee – 10 A.M.
April 24 IT Committee – 11:00 A.M.
April 24 Roadway Committee – 1:00 P.M.

May 2025

May 8 Executive Committee – 8:00 A.M.
May 8 BOARD MEETING 9:00 A.M.
May 22 Finance Committee – 8:30 A.M.
May 22 Operations Committee – 10 A.M.
May 22 IT Committee – 11:00 A.M.
May 22 Roadway Committee – 1:00 P.M.
May 26 Memorial Day – Office Closed

June 2025

June 12 TSF Grant Ceremony – 8:30 A.M.
June 12 BOARD MEETING 10:00 A.M.
June 24-27 CML Conference - Breckenridge
June 19 Juneteenth – Office Closed
June 26 Finance Committee – 8:30 A.M.
June 26 Operations Committee – 10 A.M.
June 26 IT Committee – 11:00 A.M.
June 26 Roadway Committee – 1:00 P.M.

July 2025

July 4 Independence Day – Observed
Office Closed
July 10 BOARD MEETING - 9:00 A.M.
July 24 Finance Committee – 8:30 A.M.
July 24 Operations Committee – 10 A.M.
July 24 IT Committee – 11:00 A.M.
July 24 Roadway Committee – 1:00 P.M.

August 2025

August 14 Executive Committee – 8:00 A.M.
August 14 BOARD MEETING - 9:00 A.M.
August 28 Finance Committee – 8:30 A.M.
August 28 Operations Committee – 10 A.M.
August 28 IT Committee – 11:00 A.M.
August 28 Roadway Committee – 1:00 P.M.

September 2025

September 1 Labor Day – Office Closed
September 11 Board Meeting – 9:00 A.M.
September 25 Finance Committee – 8:30 A.M.
September 25 Operations Committee – 10 A.M.
September 25 IT Committee – 11:00 A.M.
September 25 Roadway Committee – 1:00 P.M.

October 2025

October 9 BOARD WORKSHOP – 8:00 A.M.
October 11 IBTTA 93rd Annual Meeting and
To 14 Exhibition – Denver, Colorado
October 23 Finance Committee – 8:30 A.M.
October 23 Operations Committee – 10 A.M.
October 23 IT Committee – 11:00 A.M.
October 23 Roadway Committee – 1:00 P.M.

November 2025

November 11 Veteran's Day – Office Closed
November 13 Executive Committee – 8:00 A.M.
November 13 BOARD MEETING – 9:00 A.M.
November 20 Finance Committee – 8:30 A.M.
November 20 Operations Committee – 10 A.M.
November 20 IT Committee – 11:00 A.M.
November 20 Roadway Committee – 1:00 P.M.
November 27 Thanksgiving – Office Closed
and 28

December 2025

December 11 Executive Committee – 8:00 A.M.
December 11 BOARD MEETING 9:00 A.M.
December 18 Finance Committee – 8:30 A.M.
December 18 Operations Committee – 10 A.M.
December 18 IT Committee – 11:00 A.M.
December 18 Roadway Committee – 1:00 P.M.
December 24 Christmas – Office Closed
and 25