

BOARD OF DIRECTORS MEETING AGENDA



Location: 22470 E. Stephen D. Hogan Parkway
Aurora, Colorado 80018

Date: May 9, 2024

Time: 9:00 a.m.

E-470 Board of Director Officers

Chair – Council Member John Diak (Parker)

Vice Chair – Council Member Francoise Bergan (Aurora)

Secretary/Treasurer – Council Member Jan Pawlowski (Brighton)

**PLEASE NOTE ALL MEMBERS OF THE PUBLIC ARE ALSO WELCOME TO PARTICIPATE VIRTUALLY
VIA THE FOLLOWING:**

TEAMS MEETING

Or call in (audio only)

+1 323-618-1887 | Conference ID: 431 230 241#

Agenda details:

1. Call to Order Chair John Diak
2. Pledge of Allegiance..... Chair John Diak
3. Public Comment Chair John Diak
4. Consent Calendar..... Chair John Diak
 - a. Meeting Minutes of April 5, 2024 and April 19, 2024
 - b. vCISO (Rule4) Extension for Ten Months
5. Operations Department..... Anjie Vescera
 - a. Insurance Broker RFP and Selection Approval
6. Finance Department Joe Donahue
 - a. KPMG 2023 Financial Statement Audit – Results and Acceptance
 - b. 2024 Bond Refunding – Bond Document and Parameters Approval
7. Information Technology Department Rod Taylor
 - a. IT Staffing NTE Increase for 2023-2024 Approval
 - b. IT Staffing RFP – New Vendor Pool Selection Approval
 - c. Managed Security Services Provider (MSSP) ITN – New Vendor Selection Approval
 - d. IT Infrastructure Vendors (ITIV) NTE for 2024-2025 Approval

8. Engineering and Roadway Maintenance Department..... Neil Thomson
 - a. Road Sign Maintenance Contract Approval
 - b. FHU Contract Amendment 3 Approval
 - c. 38th Avenue Interchange IGA Approval
9. Executive Session..... Chair John Diak
 - a. Executive session, pursuant to C.R.S., Section 24-6-402(4)(b) and Section 24-6-402(4)(e) for the purposes of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations pursuant to C.R.S. Section 24-6-402(4)(f)(I) for the purpose of discussing personnel matters related to the Authority’s Executive Director position.
10. Interim Executive Director Report..... Neil Thomson
11. Adjourn Meeting..... Chair John Diak

The next anticipated E-470 Board of Directors Meeting will be on June 13, 2024 at 10:00 a.m. to accommodate the TSF Grant Check Ceremony, at the E-470 Public Highway Authority, 22470 E. Stephen D. Hogan Parkway, Aurora, Colorado 80018

Agenda Item 4a. Meeting Minutes of April 5, 2024 and April 19, 2024

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE
E-470 PUBLIC HIGHWAY AUTHORITY

Held: Friday, April 5, 2024, at 12:00 p.m., at 22470 E. Stephen D. Hogan Parkway, Aurora, Colorado and virtually via the following:
https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZmZlZTI2NWUtOGVmYy00OTVklTk3N2EtMmM1M2IxNzI3NGMy%40thread.v2/0?context=%7b%22Tid%22%3a%220dec83f0-8d0a-4036-bdaa-08866d76cf19%22%2c%22Oid%22%3a%22519ee998-2e0f-49ca-b5a6-0f1f7c956522%22%7d or call in (audio only) +1 323-618-1887 | Conference ID: 431 230 241#.

Attendance: A special meeting of the Board of Directors of the E-470 Public Highway Authority was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following directors present:

John Diak, Councilmember Town of Parker
Francoise Bergan, Councilmember City of Aurora
Bill Holen, Arapahoe County Commissioner
Rocky Teter, Councilmember City of Commerce City
Tony Unrein, Councilmember City of Thornton
Jan Pawlowski, Councilmember City of Brighton
Chaz Tedesco, Adams County Commissioner

Wynne Shaw, Councilmember City of Lone Tree (non-voting)

Also present were: Jessica Carson, director of public affairs, Anne Disney, senior accountant, Geoffrey Doctoroff, senior risk and operations manager, Ryan Dole, senior financial analyst, Joe Donahue, interim director of finance, Michael Hancock, tolling services manager, Jimmy Herrera, IT service desk technician, Jacob Kramer, HR manager, Diane Lundquist, executive assistant, Briana Summers, accounting manager, Rod Taylor, director of information technology, Neil Thomson, interim executive director and director of engineering and roadway maintenance and Anjie Vescera, director of operations, E-470 Public Highway Authority; Josh Sender, Adams County; Mac Callison, City of Aurora; Tim Stewart and Dave Kristick, Atkins Realis; Daniel Robicheaux, HNTB; Robyn Moore, Piper Sandler; and Tamara Seaver, Icenogle Seaver Pogue, P.C.

Call to Order: Councilmember Diak, noting the presence of a quorum of the directors, called the special meeting to order at 12:01 p.m.

Pledge of Allegiance: Councilmember Diak led all present in the Pledge of Allegiance.

Public Comment: None.

Consent Calendar: Councilmember Bergan moved approval of the consent agenda, comprising meeting minutes of March 14, 2024, Tamer Partners (Proponi) Contract Amendment and HNTB Contract Amendment. The motion was seconded by Councilmember Teter and approved unanimously by the Board.

Councilmember Diak thanked the candidates for their time in interviewing and the commitment to this position.

Executive Session:

Commissioner Holen then moved that the Board convene into Executive Session, pursuant to: Section 24-6-402(4)(f)(I), C.R.S., Section 24-6-402(4)(b), C.R.S. and Section 24-6-402(4)(e), C.R.S., for the purposes of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations and for the purpose of discussing personnel matters all related to the Authority's search for an Executive Director..

Councilmember Pawlowski seconded the motion, which was approved by the Board at 12:04 P.M.

The executive session included all voting members present at the meeting, and Ms. Seaver.

The executive session was adjourned at 1:13 P.M.

Councilmember Diak reconvened open session at 1:14 P.M.

Other Business:

Councilmember Diak announced the TopGolf tournament at the Centennial location on Friday, June 7, 2024, from 9:00 A.M. to 12:00 P.M.

Following Board discussion regarding the finalist for consideration for the executive director position, Commissioner Tedesco motioned to name Ferzan Ahmed as a finalist for the position of E-470 Public Highway Authority Executive Director, and to approve posting a notice of this finalist prepared by General Counsel to the Authority's website and at the AHF. Councilmember Unrein seconded the motion, which was approved unanimously by the Board.

Adjournment:

There being no further business to come before the Board, Councilmember Diak adjourned the meeting at 1:15 P.M.

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

E-470 PUBLIC HIGHWAY AUTHORITY

Held: Friday, April 19, 2024, at 8:00 a.m., virtually via the following:
https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZmZlZTI2NWU0OGVmYy00OTVklTk3N2EtMmM1M2IxNzI3NGMy%40thread.v2/0?context=%7b%22Tid%22%3a%220dec83f0-8d0a-4036-bdaa-08866d76cf19%22%2c%22Oid%22%3a%22519ee998-2e0f-49ca-b5a6-0f1f7c956522%22%7d or call in (audio only) +1 323-618-1887 | Conference ID: 431 230 241#.

Attendance: A special meeting of the Board of Directors of the E-470 Public Highway Authority was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following directors present:

John Diak, Councilmember Town of Parker
Francoise Bergan, Councilmember City of Aurora
Bill Holen, Arapahoe County Commissioner
Steve Douglas, Mayor City of Commerce City
Tony Unrein, Councilmember City of Thornton
Jan Pawlowski, Councilmember City of Brighton
Chaz Tedesco, Adams County Commissioner
George Teal, Douglas County Commissioner

Wynne Shaw, Councilmember City of Lone Tree (*non-voting*)
Bruce Leslie, Councilmember City and County of Broomfield (*non-voting*)

Also present were: Jessica Carson, director of public affairs and Jacob Kramer, HR manager, E-470 Public Highway Authority; and Tamara Seaver, Icenogle Seaver Pogue, P.C.

Call to Order: Councilmember Diak, noting the presence of a quorum of the directors, called the special meeting to order at 8:02 a.m.

Pledge of Allegiance: Councilmember Diak led all present in the Pledge of Allegiance.

Public Comment: None.

Executive Session: Councilmember Bergan then moved that the Board move into Executive Session, pursuant to: Executive Session, pursuant to: (a) Section 24-6-402(4)(f)(I), C.R.S., Section 24-6-402(4)(b), C.R.S. and Section 24-6-402(4)(e), C.R.S., for the purposes of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations and for the purpose of discussing personnel matters all related to the Authority's search for an Executive Director.

Mayor Douglas seconded the motion, which was approved by the Board at 8:05 A.M.

The executive session included all voting members present at the meeting, and Ms. Seaver.

The executive session was adjourned at 8:52 A.M.

Councilmember Diak reconvened open session at 8:52 A.M.

Other Business: None.

Adjournment: There being no further business to come before the Board, Councilmember Diak adjourned the meeting at 8:53 A.M.

Chair of the Meeting

PRELIMINARY

E-470 2024 Calendar

Committee Work Sessions will be convened as needed and publicly posted as prescribed by statute and resolution

January 2024

January 1 New Year's – Office Closed
January 11 BOARD MEETING – 9:00 A.M.
Board Officer Nominations and Elections
January 15 Martin Luther King, Jr.'s Day
–Office Closed

February 2024

February 8 Executive Committee – 8:00 A.M.
February 8 BOARD MEETING - 9:00 A.M.
February 22 Finance Committee – 9:00 A.M.
February 22 Ops and Public Affairs – 10 A.M.
February 22 IT Committee – 11:00 P.M.
February 22 Roadway Committee – 1:00 P.M.

March 2024

March 14 Executive Committee – 8:00 A.M.
March 14 BOARD MEETING 9:00 A.M.
March 28 Finance Committee – 9:00 A.M.
March 28 Ops and Public Affairs – 10 A.M.
March 28 IT Committee – 11:00 P.M.
March 28 Roadway Committee – 1:00 P.M.

April 2024

April 11 Executive Committee – 8:00 A.M.
April 11 BOARD MEETING - 9:00 A.M.
April 25 Finance Committee – 9:00 A.M.
April 25 Ops and Public Affairs – 10 A.M.
April 25 IT Committee – 11:00 P.M.
April 25 Roadway Committee – 1:00 P.M.

May 2024

May 9 BOARD MEETING 9:00 A.M.
May 23 Finance Committee – 9:00 A.M.
May 23 Ops and Public Affairs – 10 A.M.
May 23 IT Committee – 11:00 P.M.
May 23 Roadway Committee – 1:00 P.M.
May 27 Memorial Day – Office Closed

June 2024

June 13 TSF Grant Ceremony – 8:30 A.M.
June 13 BOARD MEETING 10:00 A.M.
June 18-21 CML Conference - Loveland
June 19 Juneteenth – Office Closed
June 27 Finance Committee – 9:00 A.M.
June 27 Ops and Public Affairs – 10 A.M.
June 27 IT Committee – 11:00 P.M.
June 27 Roadway Committee – 1:00 P.M.

July 2024

July 4 Independence Day – Observed
Office Closed
July 11 BOARD MEETING - 9:00 A.M.
July 25 Finance Committee – 9:00 A.M.
July 25 Ops and Public Affairs – 10 A.M.
July 25 IT Committee – 11:00 P.M.
July 25 Roadway Committee – 1:00 P.M.

August 2024

August 8 Executive Committee – 8:00 A.M.
August 8 BOARD MEETING - 9:00 A.M.
August 22 Finance Committee – 9:00 A.M.
August 22 Ops and Public Affairs – 10 A.M.
August 22 IT Committee – 11:00 P.M.
August 22 Roadway Committee – 1:00 P.M.

September 2024

September 2 Labor Day – Office Closed
September 12 Board Meeting – 9:00 A.M.
September 26 Finance Committee – 9:00 A.M.
September 26 Ops and Public Affairs – 10 A.M.
September 26 IT Committee – 11:00 P.M.
September 26 Roadway Committee – 1:00 P.M.

October 2024

October 10 BOARD WORKSHOP – 8:00 A.M.
October 24 Finance Committee – 9:00 A.M.
October 24 Ops and Public Affairs – 10 A.M.
October 24 IT Committee – 11:00 P.M.
October 24 Roadway Committee – 1:00 P.M.
October 26 IBTTA 92nd Annual Meeting and
To 29 Exhibition – Cleveland, Ohio

November 2024

November 11 Veteran's Day – Office Closed
November 14 Executive Committee – 8:00 A.M.
November 14 BOARD MEETING – 9:00 A.M.
November 21 Finance Committee – 9:00 A.M.
November 21 Ops and Public Affairs – 10 A.M.
November 21 IT Committee – 11:00 P.M.
November 21 Roadway Committee – 1:00 P.M.
November 28 Thanksgiving – Office Closed
and 29

December 2024

December 12 Executive Committee – 8:00 A.M.
December 12 BOARD MEETING 9:00 A.M.
December 19 Finance Committee – 9:00 A.M.
December 19 Ops and Public Affairs – 10 A.M.
December 19 IT Committee – 11:00 P.M.
December 19 Roadway Committee – 1:00 P.M.
December 24 Christmas – Office Closed
and 25