

BOARD OF DIRECTORS MEETING AGENDA



Location: 22470 E. Stephen D. Hogan Parkway
Aurora, CO 80016

E-470 Board of Director Officers

Chair – Council Member Francoise Bergan (Aurora)

Vice Chair Council Member John Diak – (Parker)

Secretary/Treasurer – Council Member Jan Pawlowski - (Brighton)

Date: May 8, 2025

Time: 9:00 a.m.

**PLEASE NOTE ALL MEMBERS OF THE PUBLIC ARE ALSO WELCOME TO PARTICIPATE VIRTUALLY
VIA THE FOLLOWING:**

Join the meeting now

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Agenda details:

1. Call to OrderChair Francoise Bergan
2. Pledge of AllegianceChair Francoise Bergan
3. Public CommentChair Francoise Bergan
4. Consent CalendarChair Francoise Bergan
 - a. Meeting Minutes of April 10, 2025
5. Operations DepartmentAnjie Vescera
 - a. Presentation of Award by the Colorado State Patrol to Mr. Lorenzo Lucero
6. Engineering and Roadway Maintenance Department Neil Thomson
 - a. Roadway Maintenance Contract Amendments
 - b. 104th Avenue to US-85 Road Widening Design Contract
 - c. Applegreen Travel Plaza Lease Financial Agreements
7. Finance Department.....Brenda Richey
 - a. KPMG 2024 Financial Statement Audit – Results and Acceptance

8. Executive Director ReportJoe Donahue
9. Other Business.....Chair Francoise Bergan
10. Adjourn Meeting.....Chair Francoise Bergan

**The next anticipated E-470 Board of Directors Meeting will be on
June 12, 2025 at 9:00 a.m. at the E-470 Public Highway Authority, 22470 E. Stephen D.
Hogan Parkway, Aurora, Colorado 80018**

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE
E-470 PUBLIC HIGHWAY AUTHORITY

Held: Thursday, April 10, 2025, at 9:00 A.M., at Heritage Eagle Bend Golf Club, 23155 E. Heritage Parkway, Aurora, Colorado and virtually via Microsoft Teams as specified in the meeting agenda.

Attendance: A special meeting of the Board of Directors of the E-470 Public Highway Authority was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following directors present:

Francoise Bergan, Councilmember City of Aurora
John Diak, Councilmember Town of Parker
Jeff Baker, Arapahoe County Commissioner
Steve Douglas, Mayor City of Commerce City
Tony Unrein, Councilmember City of Thornton
Jan Pawlowski, Councilmember City of Brighton
Emma Pinter, Adams County Commissioner

Alecia Brown, Councilmember City of Lone Tree (*non-voting*)
Peggy Catlin, RTD (*non-voting*)
Piper Darlington, CTIO (*non-voting*)

Also present were: Julie Duran Mullica, Adams County Commissioner (alternate), Rocky Teter, Councilmember City of Commerce City (alternate) and Kathleen Chandler, RTD alternate (*non-voting*); Nick Badraun, director of customer experience, Katie Basse, operations analytics manager, Shelby Costello, public affairs specialist, Joe Donahue, executive director, Ted Gies, service desk manager, Mark Gronowski, senior portfolio manager, Mike Hancock, interim director of operations, Jimmy Herrera, service desk technician III, Aline Koop, executive assistant, Diane Lundquist, executive assistant, Brenda Richey, deputy executive director – chief financial officer, Matt Stephenson, solution delivery manager, Brianna Summers, controller, Neil Thomson, deputy executive director – chief engineer, Anjie Vescera, deputy executive director – chief operations officer and Chuck Weiss, director of engineering, E-470 Public Highway Authority; Ala Battikhi, Christian Jones, Dan Munkel and Emily Schulman, North Highlands; and Tamara Seaver, Icenogle Seaver Pogue, P.C.

Call to Order: Councilmember Bergan, noting the presence of a quorum of the directors, called the special meeting to order at 8:30 A.M.

Pledge of Allegiance:	Councilmember Bergan led all present in the Pledge of Allegiance.
Public Comment:	None.
Consent Calendar:	Councilmember Unrein moved approval of the consent agenda, comprising meeting minutes of March 13, 2025 and Washington Street Bridge Expansion IGA with the City of Thornton. The motion was seconded by Councilmember Pawlowski and approved by the Board.
Operation Department:	
RAM Info MSA and Service Order Amendments:	<p>Mr. Stephenson addressed the Board and reviewed the staff recommended changes to the RAM Info. Master Services Agreement, as well as the proposed extension of Service Order No. 1., and a new segregated maintenance services contract which eliminates maintenance from the MSA with RAM. He explained the pricing related to the changes and the rationale for the same. The Board made comments and Mr. Donahue provided additional background, commending Mr. Stephenson for his work on SLA development.</p> <p>Commissioner Baker moved to approve both the Fourth Amendment to the Authority's Master Services Agreement (MSA) with RAM Info, and the Fifth Amendment to Service Order No. 1, all to extend the MSA Term and Service Order Completion Date from April 30, 2025 to December 31, 2025, with no change to the Board-approved NTE and to authorize the Executive Director to execute the contracts subject to review and approval of General Counsel. Mayor Douglas seconded the motion, which upon vote, carried unanimously by all Board members.</p>
RAM Info IT Maintenance Services Contract:	Councilmember Diak moved to approve an IT Vendor Consulting Services Contract with RAM Info to perform non-software development maintenance and support services commencing on May 1, 2025 and running through December 31, 2029, with a not-to-exceed amount of \$1,500,000 for 2025, and to authorize the Executive Director to execute the contract subject to review and approval of General Counsel. Councilmember Unrein seconded the motion, which upon vote, carried unanimously by all Board members.
IT Infrastructure Vendors NTE:	Mr. Hancock addressed the Board and reviewed the concepts underpinning the IT Infrastructure Vendor Pool (ITIV). He reported on the 5 vendors comprising the pool and how the Authority's needs are best met with the combination of vendor strengths from which the Authority can draw resources. Councilmember Douglas inquired about the efficacy of using multiple vendors over a single vendor. Mr. Hancock addressed the efficiencies achieved through the use of the pool. Councilmember Douglas inquired about cybersecurity matters and Mr. Hancock responded. Commissioner Baker noted Arapahoe County also employs pools in the form of preferred vendor list and expressed his view that it works well for the County.

Councilmember Pawlowski moved that the Board approve the combined total not-to-exceed compensation amount of \$4,000,000 for the master services agreements collectively with the ITIV vendor pool of Advanced Network Management, ePlus, SHI, Trace3 and Zivaro, for the period of April 30, 2025, through April 30, 2026 and to authorize the Executive Director to execute the contract subject to review and approval of General Counsel. Commissioner Pinter seconded the motion, which upon vote, carried unanimously by all Board members.

General Tolling
Technology
Consulting NTE:

Mr. Gronowski reviewed with the Board of Directors the background surrounding the General Tolling Technology Consulting Pool and reported on the current vendors in the pool. He also reported that the term was being extended to true it up with the Authority's year end. He reviewed the expertise of each of the vendors and then reviewed the details of the staff proposal.

Councilmember Unrein moved that the Board approve a combined total not-to-exceed compensation amount of \$3,000,000 for the period of July 1, 2025, through December 31, 2025, applicable to the existing Master Services Agreements with the following pool of general technology tolling consultants: AtkinsRealis, HNTB and North Highland. Councilmember Pawlowski seconded the motion, which upon vote, carried unanimously by all Board members.

Executive Director
Report:

Mr. Donahue first commended the IT staff for working to maximize the efficiencies of the Authority's IT vendors. He then reported on 48th Avenue Interchange opening set for May 6th at 9:10 a.m., noting all Board members are invited to attend. He then reported on the recent IBTTA Tech Summit and the Authority's role therein as well as networking opportunities with respect to technology. He also noted the discussions which occurred during the summit regarding interoperability on a national level, artificial intelligence, and cybersecurity. Mr. Donahue reported on the JP Morgan Public Finance Forum in New York City and noted he and Ms. Richey attended and had the opportunity to connect with others in the tolling sector.

Mr. Donahue reported on a recent staff appreciation event at Wings Over the Rockies and his focus on staff collegiality. He concluded with accolades to Mss. Lundquist and Costello for their role in facilitating the Board Retreat.

Other Business:

Chair Bergan paused the meeting for a 10 minute break before the Board Retreat portion of the Board meeting.

Board Retreat:

When the meeting reconvened, Mr. Donahue provided an introduction to the Board Retreat portion of the meeting, reviewing the 2019 Strategic Plan. Mr. Donahue noted he does not believe the mission or vision had changed but expressed his view that the other items in the current strategic plan were guidelines and not goals. Mr. Donahue expressed his desire to include goals which can be accomplished over the next few years. He then introduced the team from North Highland, the Authority's consultant for the strategic planning effort. He then asked the Board to briefly introduce themselves.

Ms. Schulman from North Highland introduced herself and then her team introduced themselves in turn and provided information on their backgrounds.

Thereafter, the strategic planning portion of the Board Retreat commenced with a scope and agenda being presented to the Board. Mr. Battikhi reviewed the current plan components, External, Financial, Customer, Organization, and trends in tolling.

Ms. Shulman then addressed the Board and reviewed the desire to leverage the Authority's existing strategic structure and plans. She noted the goal is to infuse measurability thereby making the Strategic Plan a more actionable working document for everyone at the Authority. She then described maintaining perspectives, mission, and vision from the 2019 Strategic Plan.

Mr. Munkel then focused the Board on the 4 strategic planning perspectives and engaged the Board in an activity using Menti-meters and addressing several questions posed to the Board for response.

Board discussion ensued and then several goal-related activities were undertaken to receive Board feedback and input.

Adjournment: There being no further business to come before the Board, Chair Bergan adjourned the meeting at 11:59.

Chair of the Meeting

PRELIMINARY E-470 2025 Calendar

Committee Work Sessions will be convened as needed and publicly posted as prescribed by statute and resolution

January 2025	
January 1	New Year's – Office Closed
January 16	BOARD MEETING – 9:00 A.M. Board Officer Nominations and Elections
January 20	Martin Luther King, Jr.'s Day -Office Closed
February 2025	
February 13	Executive Committee – 8:00 A.M.
February 13	BOARD MEETING - 9:00 A.M.
February 27	Finance Committee – 8:30 A.M.
February 27	Operations Committee – 10 A.M.
February 27	IT Committee – 11:00 A.M.
February 27	Roadway Committee – 1:00 P.M.
March 2025	
March 13	Executive Committee – 8:00 A.M.
March 13	BOARD MEETING 9:00 A.M.
March 27	Finance Committee – 8:30 A.M.
March 27	Operations Committee – 10 A.M.
March 27	IT Committee – 11:00 A.M.
March 27	Roadway Committee – 1:00 P.M.
April 2025	
April 10	BOARD RETREAT - 8:00 A.M.
April 24	Finance Committee – 8:30 A.M.
April 24	Operations Committee – 10 A.M.
April 24	IT Committee – 11:00 A.M.
April 24	Roadway Committee – 1:00 P.M.
May 2025	
May 8	Executive Committee – 8:00 A.M.
May 8	BOARD MEETING 9:00 A.M.
May 22	Finance Committee – 8:30 A.M.
May 22	Operations Committee – 10 A.M.
May 22	IT Committee – 11:00 A.M.
May 22	Roadway Committee – 1:00 P.M.
May 26	Memorial Day – Office Closed
June 2025	
June 12	TSF Grant Ceremony – 8:30 A.M.
June 12	BOARD MEETING 10:00 A.M.
June 24-27	CML Conference - Breckenridge
June 19	Juneteenth – Office Closed
June 26	Finance Committee – 8:30 A.M.
June 26	Operations Committee – 10 A.M.
June 26	IT Committee – 11:00 A.M.
June 26	Roadway Committee – 1:00 P.M.

July 2025	
July 4	Independence Day – Observed Office Closed
July 10	BOARD MEETING – 9:00 A.M.
July 24	Finance Committee – 8:30 A.M.
July 24	Operations Committee – 10 A.M.
July 24	IT Committee – 11:00 A.M.
July 24	Roadway Committee – 1:00 P.M.

August 2025	
August 14	Executive Committee – 8:00 A.M.
August 14	BOARD MEETING - 9:00 A.M.
August 28	Finance Committee – 8:30 A.M.
August 28	Operations Committee – 10 A.M.
August 28	IT Committee – 11:00 A.M.
August 28	Roadway Committee – 1:00 P.M.

September 2025	
September 1	Labor Day – Office Closed
September 11	Board Meeting – 9:00 A.M.
September 25	Finance Committee – 8:30 A.M.
September 25	Operations Committee – 10 A.M.
September 25	IT Committee – 11:00 A.M.
September 25	Roadway Committee – 1:00 P.M.

October 2025	
October 9	BOARD WORKSHOP – 8:00
October 11 To 14	ASATA 93 rd Annual Meeting and Exhibition – Denver, Colorado
October 23	Finance Committee – 8:30 A.M.
October 23	Operations Committee – 10 A.M.
October 23	IT Committee – 11:00 A.M.
October 23	Roadway Committee – 1:00 P.M.

November 2025	
November 11	Veteran's Day – Office Closed
November 13	Executive Committee – 8:00 A.M.
November 13	BOARD MEETING – 9:00 A.M.
November 20	Finance Committee – 8:30 A.M.
November 20	Operations Committee – 10 A.M.
November 20	IT Committee – 11:00 A.M.
November 20	Roadway Committee – 1:00 P.M.
November 27 and 28	Thanksgiving – Office Closed

December 2025	
December 11	Executive Committee – 8:00 A.M.
December 11	BOARD MEETING 9:00 A.M.
December 18	Finance Committee – 8:30 A.M.
December 18	Operations Committee – 10 A.M.
December 18	IT Committee – 11:00 A.M.
December 18	Roadway Committee – 1:00 P.M.
December 24 and 25	Christmas – Office Closed