

# BOARD OF DIRECTORS MEETING AGENDA



**Location:** 22470 E. Stephen D. Hogan Parkway  
Aurora, CO 80016

## **E-470 Board of Director Officers**

Chair – Council Member Francoise Bergan (Aurora)

Vice Chair Council Member John Diak – (Parker)

Secretary/Treasurer – Council Member Jan Pawlowski - (Brighton)

**Date:** May 8, 2025

**Time:** 9:00 a.m.

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**PLEASE NOTE ALL MEMBERS OF THE PUBLIC ARE ALSO WELCOME TO PARTICIPATE VIRTUALLY  
VIA THE FOLLOWING:**

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## **Agenda details:**

1. Call to Order .....Chair Francoise Bergan
2. Pledge of Allegiance .....Chair Francoise Bergan
3. Public Comment .....Chair Francoise Bergan
4. Consent Calendar .....Chair Francoise Bergan
  - a. Meeting Minutes of April 10, 2025
5. Operations Department .....Anjie Vescera
  - a. Presentation of Award by the Colorado State Patrol to Mr. Lorenzo Lucero
6. Engineering and Roadway Maintenance Department ..... Neil Thomson
  - a. Roadway Maintenance Contract Amendments
  - b. 104<sup>th</sup> Avenue to US-85 Road Widening Design Contract
  - c. Applegreen Travel Plaza Lease Financial Agreements
7. Finance Department.....Brenda Richey
  - a. KPMG 2024 Financial Statement Audit – Results and Acceptance

8. Executive Director Report .....Joe Donahue
9. Other Business.....Chair Francoise Bergan
10. Adjourn Meeting.....Chair Francoise Bergan

**The next anticipated E-470 Board of Directors Meeting will be on  
June 12, 2025 at 9:00 a.m. at the E-470 Public Highway Authority, 22470 E. Stephen D.  
Hogan Parkway, Aurora, Colorado 80018**

**RECORD OF PROCEEDINGS**

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS  
OF THE  
E-470 PUBLIC HIGHWAY AUTHORITY

Held: Thursday, April 10, 2025, at 9:00 A.M., at Heritage Eagle Bend Golf Club, 23155 E. Heritage Parkway, Aurora, Colorado and virtually via Microsoft Teams as specified in the meeting agenda.

Attendance: A special meeting of the Board of Directors of the E-470 Public Highway Authority was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following directors present:

Francoise Bergan, Councilmember City of Aurora  
John Diak, Councilmember Town of Parker  
Jeff Baker, Arapahoe County Commissioner  
Steve Douglas, Mayor City of Commerce City  
Tony Unrein, Councilmember City of Thornton  
Jan Pawlowski, Councilmember City of Brighton  
Emma Pinter, Adams County Commissioner

Alecia Brown, Councilmember City of Lone Tree (*non-voting*)  
Peggy Catlin, RTD (*non-voting*)  
Piper Darlington, CTIO (*non-voting*)

Also present were: Julie Duran Mullica, Adams County Commissioner (alternate), Rocky Teter, Councilmember City of Commerce City (alternate) and Kathleen Chandler, RTD alternate (*non-voting*); Nick Badraun, director of customer experience, Katie Basse, operations analytics manager, Shelby Costello, public affairs specialist, Joe Donahue, executive director, Ted Gies, service desk manager, Mark Gronowski, senior portfolio manager, Mike Hancock, interim director of operations, Jimmy Herrera, service desk technician III, Aline Koop, executive assistant, Diane Lundquist, executive assistant, Brenda Richey, deputy executive director – chief financial officer, Matt Stephenson, solution delivery manager, Brianna Summers, controller, Neil Thomson, deputy executive director – chief engineer, Anjie Vescera, deputy executive director – chief operations officer and Chuck Weiss, director of engineering, E-470 Public Highway Authority; Ala Battikhi, Christian Jones, Dan Munkel and Emily Schulman, North Highlands; and Tamara Seaver, Icenogle Seaver Pogue, P.C.

Call to Order: Councilmember Bergan, noting the presence of a quorum of the directors, called the special meeting to order at 8:30 A.M.

Pledge of Allegiance:	Councilmember Bergan led all present in the Pledge of Allegiance.
Public Comment:	None.
Consent Calendar:	Councilmember Unrein moved approval of the consent agenda, comprising meeting minutes of March 13, 2025 and Washington Street Bridge Expansion IGA with the City of Thornton. The motion was seconded by Councilmember Pawlowski and approved by the Board.
Operation Department:	
RAM Info MSA and Service Order Amendments:	<p>Mr. Stephenson addressed the Board and reviewed the staff recommended changes to the RAM Info. Master Services Agreement, as well as the proposed extension of Service Order No. 1., and a new segregated maintenance services contract which eliminates maintenance from the MSA with RAM. He explained the pricing related to the changes and the rationale for the same. The Board made comments and Mr. Donahue provided additional background, commending Mr. Stephenson for his work on SLA development.</p> <p>Commissioner Baker moved to approve both the Fourth Amendment to the Authority's Master Services Agreement (MSA) with RAM Info, and the Fifth Amendment to Service Order No. 1, all to extend the MSA Term and Service Order Completion Date from April 30, 2025 to December 31, 2025, with no change to the Board-approved NTE and to authorize the Executive Director to execute the contracts subject to review and approval of General Counsel. Mayor Douglas seconded the motion, which upon vote, carried unanimously by all Board members.</p>
RAM Info IT Maintenance Services Contract:	Councilmember Diak moved to approve an IT Vendor Consulting Services Contract with RAM Info to perform non-software development maintenance and support services commencing on May 1, 2025 and running through December 31, 2029, with a not-to-exceed amount of \$1,500,000 for 2025, and to authorize the Executive Director to execute the contract subject to review and approval of General Counsel. Councilmember Unrein seconded the motion, which upon vote, carried unanimously by all Board members.
IT Infrastructure Vendors NTE:	Mr. Hancock addressed the Board and reviewed the concepts underpinning the IT Infrastructure Vendor Pool (ITIV). He reported on the 5 vendors comprising the pool and how the Authority's needs are best met with the combination of vendor strengths from which the Authority can draw resources. Councilmember Douglas inquired about the efficacy of using multiple vendors over a single vendor. Mr. Hancock addressed the efficiencies achieved through the use of the pool. Councilmember Douglas inquired about cybersecurity matters and Mr. Hancock responded. Commissioner Baker noted Arapahoe County also employs pools in the form of preferred vendor list and expressed his view that it works well for the County.

Councilmember Pawlowski moved that the Board approve the combined total not-to-exceed compensation amount of \$4,000,000 for the master services agreements collectively with the ITIV vendor pool of Advanced Network Management, ePlus, SHI, Trace3 and Zivaro, for the period of April 30, 2025, through April 30, 2026 and to authorize the Executive Director to execute the contract subject to review and approval of General Counsel. Commissioner Pinter seconded the motion, which upon vote, carried unanimously by all Board members.

General Tolling  
Technology  
Consulting NTE:

Mr. Gronowski reviewed with the Board of Directors the background surrounding the General Tolling Technology Consulting Pool and reported on the current vendors in the pool. He also reported that the term was being extended to true it up with the Authority's year end. He reviewed the expertise of each of the vendors and then reviewed the details of the staff proposal.

Councilmember Unrein moved that the Board approve a combined total not-to-exceed compensation amount of \$3,000,000 for the period of July 1, 2025, through December 31, 2025, applicable to the existing Master Services Agreements with the following pool of general technology tolling consultants: AtkinsRealis, HNTB and North Highland. Councilmember Pawlowski seconded the motion, which upon vote, carried unanimously by all Board members.

Executive Director  
Report:

Mr. Donahue first commended the IT staff for working to maximize the efficiencies of the Authority's IT vendors. He then reported on 48<sup>th</sup> Avenue Interchange opening set for May 6<sup>th</sup> at 9:10 a.m., noting all Board members are invited to attend. He then reported on the recent IBTTA Tech Summit and the Authority's role therein as well as networking opportunities with respect to technology. He also noted the discussions which occurred during the summit regarding interoperability on a national level, artificial intelligence, and cybersecurity. Mr. Donahue reported on the JP Morgan Public Finance Forum in New York City and noted he and Ms. Richey attended and had the opportunity to connect with others in the tolling sector.

Mr. Donahue reported on a recent staff appreciation event at Wings Over the Rockies and his focus on staff collegiality. He concluded with accolades to Mss. Lundquist and Costello for their role in facilitating the Board Retreat.

Other Business:

Chair Bergan paused the meeting for a 10 minute break before the Board Retreat portion of the Board meeting.

Board Retreat:

When the meeting reconvened, Mr. Donahue provided an introduction to the Board Retreat portion of the meeting, reviewing the 2019 Strategic Plan. Mr. Donahue noted he does not believe the mission or vision had changed but expressed his view that the other items in the current strategic plan were guidelines and not goals. Mr. Donahue expressed his desire to include goals which can be accomplished over the next few years. He then introduced the team from North Highland, the Authority's consultant for the strategic planning effort. He then asked the Board to briefly introduce themselves.

Ms. Schulman from North Highland introduced herself and then her team introduced themselves in turn and provided information on their backgrounds.

Thereafter, the strategic planning portion of the Board Retreat commenced with a scope and agenda being presented to the Board. Mr. Battikhi reviewed the current plan components, External, Financial, Customer, Organization, and trends in tolling.

Ms. Shulman then addressed the Board and reviewed the desire to leverage the Authority's existing strategic structure and plans. She noted the goal is to infuse measurability thereby making the Strategic Plan a more actionable working document for everyone at the Authority. She then described maintaining perspectives, mission, and vision from the 2019 Strategic Plan.

Mr. Munkel then focused the Board on the 4 strategic planning perspectives and engaged the Board in an activity using Menti-meters and addressing several questions posed to the Board for response.

Board discussion ensued and then several goal-related activities were undertaken to receive Board feedback and input.

Adjournment:           There being no further business to come before the Board, Chair Bergan adjourned the meeting at 11:59.

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Chair of the Meeting

# PRELIMINARY E-470 2025 Calendar

Committee Work Sessions will be convened as needed and publicly posted as prescribed by statute and resolution

## January 2025

January 1 New Year's – Office Closed  
January 16 **BOARD MEETING – 9:00 A.M.**  
Board Officer Nominations and Elections  
January 20 Martin Luther King, Jr.'s Day  
-Office Closed

## February 2025

February 13 **Executive Committee – 8:00 A.M.**  
February 13 **BOARD MEETING – 9:00 A.M.**  
February 27 **Finance Committee – 8:30 A.M.**  
February 27 **Operations Committee – 10 A.M.**  
February 27 **IT Committee – 11:00 A.M.**  
February 27 **Roadway Committee – 1:00 P.M.**

## March 2025

March 13 **Executive Committee – 8:00 A.M.**  
March 13 **BOARD MEETING 9:00 A.M.**  
March 27 **Finance Committee – 8:30 A.M.**  
March 27 **Operations Committee – 10 A.M.**  
March 27 **IT Committee – 11:00 A.M.**  
March 27 **Roadway Committee – 1:00 P.M.**

## April 2025

April 10 **BOARD RETREAT - 8:00 A.M.**  
April 24 **Finance Committee – 8:30 A.M.**  
April 24 **Operations Committee – 10 A.M.**  
April 24 **IT Committee – 11:00 A.M.**  
April 24 **Roadway Committee – 1:00 P.M.**

## May 2025

May 8 **Executive Committee – 8:00 A.M.**  
May 8 **BOARD MEETING 9:00 A.M.**  
May 22 **Finance Committee – 8:30 A.M.**  
May 22 **Operations Committee – 10 A.M.**  
May 22 **IT Committee – 11:00 A.M.**  
May 22 **Roadway Committee – 1:00 P.M.**  
May 26 Memorial Day – Office Closed

## June 2025

June 12 TSF Grant Ceremony – 8:30 A.M.  
June 12 **BOARD MEETING 10:00 A.M.**  
June 24-27 **CML Conference - Breckenridge**  
June 19 Juneteenth – Office Closed  
June 26 **Finance Committee – 8:30 A.M.**  
June 26 **Operations Committee – 10 A.M.**  
June 26 **IT Committee – 11:00 A.M.**  
June 26 **Roadway Committee – 1:00 P.M.**

## July 2025

July 4 Independence Day – Observed  
Office Closed  
July 10 **BOARD MEETING – 9:00 A.M.**  
July 24 **Finance Committee – 8:30 A.M.**  
July 24 **Operations Committee – 10 A.M.**  
July 24 **IT Committee – 11:00 A.M.**  
July 24 **Roadway Committee – 1:00 P.M.**

## August 2025

August 14 **Executive Committee – 8:00 A.M.**  
August 14 **BOARD MEETING – 9:00 A.M.**  
August 28 **Finance Committee – 8:30 A.M.**  
August 28 **Operations Committee – 10 A.M.**  
August 28 **IT Committee – 11:00 A.M.**  
August 28 **Roadway Committee – 1:00 P.M.**

## September 2025

September 1 Labor Day – Office Closed  
September 11 **Board Meeting – 9:00 A.M.**  
September 25 **Finance Committee – 8:30 A.M.**  
September 25 **Operations Committee – 10 A.M.**  
September 25 **IT Committee – 11:00 A.M.**  
September 25 **Roadway Committee – 1:00 P.M.**

## October 2025

October 9 **BOARD WORKSHOP – 8:00 A.M.**  
October 11 **IBTTA 93<sup>rd</sup> Annual Meeting and Exhibition – Denver, Colorado**  
October 23 **Finance Committee – 8:30 A.M.**  
October 23 **Operations Committee – 10 A.M.**  
October 23 **IT Committee – 11:00 A.M.**  
October 23 **Roadway Committee – 1:00 P.M.**

## November 2025

November 11 Veteran's Day – Office Closed  
November 13 **Executive Committee – 8:00 A.M.**  
November 13 **BOARD MEETING – 9:00 A.M.**  
November 20 **Finance Committee – 8:30 A.M.**  
November 20 **Operations Committee – 10 A.M.**  
November 20 **IT Committee – 11:00 A.M.**  
November 20 **Roadway Committee – 1:00 P.M.**  
November 27 Thanksgiving – Office Closed  
and 28

## December 2025

December 11 **Executive Committee – 8:00 A.M.**  
December 11 **BOARD MEETING 9:00 A.M.**  
December 18 **Finance Committee – 8:30 A.M.**  
December 18 **Operations Committee – 10 A.M.**  
December 18 **IT Committee – 11:00 A.M.**  
December 18 **Roadway Committee – 1:00 P.M.**  
December 24 Christmas – Office Closed  
and 25