

BOARD OF DIRECTORS MEETING AGENDA



Location: 22470 E. Stephen D. Hogan Parkway
Aurora, Colorado 80018

Date: March 13, 2025

Time: 9:00 a.m.

E-470 Board of Director Officers

Chair – Council Member Francoise Bergan (Aurora)

Vice Chair Council Member John Diak – (Parker)

Secretary/Treasurer – Council Member Jan Pawlowski - (Brighton)

**PLEASE NOTE ALL MEMBERS OF THE PUBLIC ARE ALSO WELCOME TO PARTICIPATE VIRTUALLY
VIA THE FOLLOWING:**

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Agenda details:

1. Call to OrderChair Francoise Bergan
2. Pledge of AllegianceChair Francoise Bergan
3. Public CommentChair Francoise Bergan
4. Consent CalendarChair Francoise Bergan
 - a. Meeting Minutes of February 13, 2025
 - b. Adams County Special Warranty Deed
 - c. Space Planning Architect Contract Approval
5. Engineering and Roadway Maintenance Department Neil Thomson
 - a. Sable Boulevard Interchange Construction Contract
 - b. Sable Boulevard Interchange Construction Management Contract
6. Finance Department.....Brenda Richey
 - a. 2024 Year End Financials Update
 - b. 2024 Traffic and Revenue Overview and Proposed 2025 Study with CDM Smith

7. Operations DepartmentAnjie Vescera
 - a. 2024 Annual Customer Experience Survey Briefing
 - b. Nationwide Toll Text Smishing Attacks Briefing
8. Executive Director ReportJoe Donahue
9. Other Business.....Chair Francoise Bergan
10. Adjourn MeetingChair Francoise Bergan

**The next anticipated E-470 Board of Directors Meeting will be our RETREAT on
April 10, 2025 at 8:00 a.m. at the E-470 Public Highway Authority, 22470 E. Stephen D.
Hogan Parkway, Aurora, Colorado 80018**

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE
E-470 PUBLIC HIGHWAY AUTHORITY

Held: Thursday, February 13, 2025, at 9:00 A.M., at 22470 E. Stephen D. Hogan Parkway, in the Board Conference Room, Aurora, Colorado and virtually via Microsoft Teams as specified in the meeting agenda.

Attendance: A regular meeting of the Board of Directors of the E-470 Public Highway Authority was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following directors present:

Francoise Bergan, Councilmember City of Aurora
John Diak, Councilmember Town of Parker
Jeff Baker, Arapahoe County Commissioner
Steve Douglas, Mayor City of Commerce City
Tony Unrein, Councilmember City of Thornton
Jan Pawlowski, Councilmember City of Brighton
Kevin VanWinkle, Douglas County Commissioner
Emma Pinter, Adams County Commissioner

Bruce Leslie, Councilmember City and County of Broomfield (*non-voting*)
Alecia Brown, Councilmember City of Lone Tree (*non-voting*)
Peggy Catlin, RTD (*non-voting*)
Deborah Mulvey, DRCOG (*non-voting*)

Also present were: Julie Mullica, Adams County Commissioner (alternate), Rocky Teter, Councilmember City of Commerce City (alternate) and Kathleen Chandler, RTD alternate (*non-voting*); Nick Badraun, director of customer experience, Katie Basse, operations analytics manager, Steve Bedard, risk and safety specialist, Cassie Bennett, Staff Accountant II, Jim Brady, director of construction, Shelby Costello, public affairs specialist, Wanda DeVargas, roadway maintenance supervisor, Joe Donahue, executive director, Sandra Golatt, customer experience and project manager, Michael Hancock, IT business manager, Jimmy Herrera, service desk technician III, Don Huff, procurement administrator, Sherry Ingram, accounts payable specialist, Brandi Kemper, permit supervisor, Aline Koop, executive assistant, Jacob Kramer, senior human resources manager, Diane Lundquist, executive assistant, Kate Oberleas, project engineer, Brenda Richey, deputy executive director – chief financial officer, Derek Slack, director of roadway maintenance, Neil Thomson, deputy executive director – chief engineer, Ryan Thornton, senior system manager, Tricia Trujillo, customer experience and program manager, Anjie Vescera, deputy executive director – chief operations officer and Blake Williams, customer experience and workforce supervisor,

E-470 Public Highway Authority; Josh Sender, Adams County; Brodie Ayers, DEN Airport; Pedro Costa and Brenda Schuler, NWP; Josh Sender, Stifel; Andrea Meduna, WSP; and Tamara Seaver, Icenogle Seaver Pogue, P.C.

Call to Order: Chair Bergan, noting the presence of a quorum of the directors, called the regular meeting to order at 9:03 A.M.

Pledge of Allegiance: Chair Bergan led all present in the Pledge of Allegiance.

Public Comment: None.

Consent Calendar: Councilmember Unrein moved approval of the consent agenda, comprising meeting minutes of January 16, 2025, City of Aurora Common Use Agreements 1) No Name Sanitary Sewer Crossing CUA, 2) Picadilly Water Crossing CUA and 3) Pinion Sanitary Sewer Crossing CUA. The motion was seconded by Commissioner Baker and approved by the Board.

Engineering and
Roadway
Maintenance
Department:

Benesch Contract
Amendment:

Mr. Brady provided an overview regarding the Road Widening project and Benesch's role as construction manager. He also reviewed various project milestones. Mr. Brady then reviewed the history and scope of the Benesch contract, noting the task order nature of the contract.

He then reviewed contract Amendment #1 with the board, including the request for a new contract not-to-exceed amount and contract term extension.

Thereafter Commissioner Baker moved to approve the First Amendment to the Benesch Contract EN-22-CMS-1, to extend the contract term to December 31, 2025, with a not-to-exceed amount of \$14,740,761.58 and to authorize the Executive Director to execute the same subject to review and approval of General Counsel. Councilmember Pawlowski seconded the motion, which upon vote, carried unanimously for all Board members.

TP Enterprises
Contract
Amendments:

Mr. Slack addressed the Board and presented regarding the two Roadway and Roadside Maintenance contract amendments before the Board for approval. He reviewed what TP Enterprises does for the Authority, noting they serve in a capacity like a public works department.

Mr. Slack then reviewed the specifics of the Contract Amendment No. 1 with the Board.

Councilmember Unrein moved to approve the First Amendment to the TP Enterprises, Inc. Contract, EN-22-ROAD-1, with a not-to-exceed amount of \$5,200,000 and to authorize the Executive Director to execute the same subject to review and approval of

General Counsel. Councilmember Pawlowski seconded the motion, which upon vote, carried unanimously by all Board members.

Mr. Slack then reviewed with the Board the specifics of Contract Amendment No. 2

Following discussion Councilmember Unrein moved to approve the Second Amendment to the TP Enterprises, Inc. Contract, EN-22-ROAD-1, extending the contract 3 years with a not-to-exceed amount of \$12,200,000 to authorize the Executive Director to execute the same subject to review and approval of General Counsel. Councilmember Pawlowski seconded the motion, which upon vote, carried unanimously by all Board members.

Executive Director Report: Chair Bergan welcomed Commissioners Van Winkle and Pinter to the Board. Kathleen Chandler, RTD Alternate was also introduced to the board. Mr. Donahue noted he would be meeting with new Board members. He reminded the board that the 2025 TSF Grant Program is now open. Further, he asked that Board members reach out to Diane Lundquist for meeting attendance to determine if quorums will be present. He also touched on the various committees and how they function to assist the Board. Ms. Richey then introduced Sherry Ingram, the new accounts payable specialist.

Executive Session: Councilmember Diak then moved that the Board move into Executive Session pursuant to C.R.S., Section 24-6-402(4)(b) and Section 24-6-402(4)(e) for the purposes of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations related to final payment under the Authority's purchase and sale agreement with Aurora Highlands LLC.

Mayor Douglas then seconded the motion, which was approved unanimously by the Board at 9:30 A.M.

The executive session included all voting members present at the meeting and Ms. Seaver and Messrs. Donahue, Thomson, and Forbes (via Teams).

The executive session was adjourned at 10:08 A.M.

Chair Bergan reconvened open session at 10:10 A.M.

Other Business: None.

Adjournment: There being no further business to come before the Board, Chair Bergan adjourned the meeting at 10:11 A.M.

Chair of the Meeting

PRELIMINARY E-470 2025 Calendar

Committee Work Sessions will be convened as needed and publicly posted as prescribed by statute and resolution

January 2025

January 1 New Year's – Office Closed
January 16 **BOARD MEETING – 9:00 A.M.**
Board Officer Nominations and Elections
January 20 Martin Luther King, Jr.'s Day
-Office Closed

February 2025

February 13 **Executive Committee – 8:00 A.M.**
February 13 **BOARD MEETING – 9:00 A.M.**
February 27 **Finance Committee – 8:30 A.M.**
February 27 **Operations Committee – 10 A.M.**
February 27 **IT Committee – 11:00 A.M.**
February 27 **Roadway Committee – 1:00 P.M.**

March 2025

March 13 **Executive Committee – 8:00 A.M.**
March 13 **BOARD MEETING 9:00 A.M.**
March 27 **Finance Committee – 8:30 A.M.**
March 27 **Operations Committee – 10 A.M.**
March 27 **IT Committee – 11:00 A.M.**
March 27 **Roadway Committee – 1:00 P.M.**

April 2025

April 10 **BOARD RETREAT - 8:00 A.M.**
April 24 **Finance Committee – 8:30 A.M.**
April 24 **Operations Committee – 10 A.M.**
April 24 **IT Committee – 11:00 A.M.**
April 24 **Roadway Committee – 1:00 P.M.**

May 2025

May 8 **Executive Committee – 8:00 A.M.**
May 8 **BOARD MEETING 9:00 A.M.**
May 22 **Finance Committee – 8:30 A.M.**
May 22 **Operations Committee – 10 A.M.**
May 22 **IT Committee – 11:00 A.M.**
May 22 **Roadway Committee – 1:00 P.M.**
May 26 Memorial Day – Office Closed

June 2025

June 12 TSF Grant Ceremony – 8:30 A.M.
June 12 **BOARD MEETING 10:00 A.M.**
June 24-27 **CML Conference - Breckenridge**
June 19 Juneteenth – Office Closed
June 26 **Finance Committee – 8:30 A.M.**
June 26 **Operations Committee – 10 A.M.**
June 26 **IT Committee – 11:00 A.M.**
June 26 **Roadway Committee – 1:00 P.M.**

July 2025

July 4 Independence Day – Observed
Office Closed
July 10 **BOARD MEETING – 9:00 A.M.**
July 24 **Finance Committee – 8:30 A.M.**
July 24 **Operations Committee – 10 A.M.**
July 24 **IT Committee – 11:00 A.M.**
July 24 **Roadway Committee – 1:00 P.M.**

August 2025

August 14 **Executive Committee – 8:00 A.M.**
August 14 **BOARD MEETING – 9:00 A.M.**
August 28 **Finance Committee – 8:30 A.M.**
August 28 **Operations Committee – 10 A.M.**
August 28 **IT Committee – 11:00 A.M.**
August 28 **Roadway Committee – 1:00 P.M.**

September 2025

September 1 Labor Day – Office Closed
September 11 **Board Meeting – 9:00 A.M.**
September 25 **Finance Committee – 8:30 A.M.**
September 25 **Operations Committee – 10 A.M.**
September 25 **IT Committee – 11:00 A.M.**
September 25 **Roadway Committee – 1:00 P.M.**

October 2025

October 9 **BOARD WORKSHOP – 8:00 A.M.**
October 11 **IBTTA 93rd Annual Meeting and Exhibition – Denver, Colorado**
October 23 **Finance Committee – 8:30 A.M.**
October 23 **Operations Committee – 10 A.M.**
October 23 **IT Committee – 11:00 A.M.**
October 23 **Roadway Committee – 1:00 P.M.**

November 2025

November 11 Veteran's Day – Office Closed
November 13 **Executive Committee – 8:00 A.M.**
November 13 **BOARD MEETING – 9:00 A.M.**
November 20 **Finance Committee – 8:30 A.M.**
November 20 **Operations Committee – 10 A.M.**
November 20 **IT Committee – 11:00 A.M.**
November 20 **Roadway Committee – 1:00 P.M.**
November 27 Thanksgiving – Office Closed
and 28

December 2025

December 11 **Executive Committee – 8:00 A.M.**
December 11 **BOARD MEETING 9:00 A.M.**
December 18 **Finance Committee – 8:30 A.M.**
December 18 **Operations Committee – 10 A.M.**
December 18 **IT Committee – 11:00 A.M.**
December 18 **Roadway Committee – 1:00 P.M.**
December 24 Christmas – Office Closed
and 25