

# BOARD OF DIRECTORS RETREAT AGENDA



**Location:** Heritage Eagle Bend Golf Club  
23155 E. Heritage Parkway  
Aurora, CO 80016

**Date:** April 10, 2025

**Time:** 8:00 a.m. to 1:00 p.m.

## **E-470 Board of Director Officers**

Chair – Council Member Francoise Bergan (Aurora)

Vice Chair Council Member John Diak – (Parker)

Secretary/Treasurer – Council Member Jan Pawlowski - (Brighton)

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**PLEASE NOTE ALL MEMBERS OF THE PUBLIC ARE ALSO WELCOME TO PARTICIPATE VIRTUALLY  
VIA THE FOLLOWING:**

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## **Agenda details:**

1. Call to Order .....Chair Francoise Bergan
2. Pledge of Allegiance .....Chair Francoise Bergan
3. Public Comment .....Chair Francoise Bergan
4. Consent Calendar .....Chair Francoise Bergan
  - a. Meeting Minutes of March 13, 2025
  - b. Washington Street Bridge Expansion IGA with City of Thornton
5. Operations Department .....Anjie Vescera
  - a. RAM Info MSA and Service Order Amendment
  - b. RAM Info IT Maintenance Services Contract
6. Executive Director Report .....Joe Donahue
7. Other Business.....Chair Francoise Bergan

**THE E-470 BOARD RETREAT WILL BEGIN AFTER A 10 MINUTE BREAK**

8. Reconvene for Board Retreat.....Chair Francoise Bergan
9. Adjourn Meeting.....Chair Francoise Bergan

**The next anticipated E-470 Board of Directors Meeting will be on  
May 8, 2025 at 9:00 a.m. at the E-470 Public Highway Authority, 22470 E. Stephen D.  
Hogan Parkway, Aurora, Colorado 80018**

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**RECORD OF PROCEEDINGS**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

OF THE

E-470 PUBLIC HIGHWAY AUTHORITY

Held: Thursday, March 13, 2025, at 9:00 A.M., at 22470 E. Stephen D. Hogan Parkway, in the Board Conference Room, Aurora, Colorado and virtually via Microsoft Teams as specified in the meeting agenda.

Attendance: A regular meeting of the Board of Directors of the E-470 Public Highway Authority was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following directors present:

Francoise Bergan, Councilmember City of Aurora  
John Diak, Councilmember Town of Parker  
Jeff Baker, Arapahoe County Commissioner  
Steve Douglas, Mayor City of Commerce City  
Jan Pawlowski, Councilmember City of Brighton  
Kevin VanWinkle, Douglas County Commissioner  
Emma Pinter, Adams County Commissioner

Alecia Brown, Councilmember City of Lone Tree (non-voting)  
Sharon Davis, Councilmember City of Arvada (non-voting)  
Peggy Catlin, RTD (non-voting)  
Deborah Mulvey, DRCOG (non-voting)

Also present were: Julie Mullica, Adams County Commissioner (alternate) and Rocky Teter, Councilmember City of Commerce City (alternate); Rich Williams, Colorado State Patrol; Nick Badraun, director of customer experience, Katie Basse, operations analytics manager, Steve Bedard, risk and safety specialist, Jim Brady, director of construction, Jon Campbell, field operations manager, Shelby Costello, public affairs specialist, Wanda DeVargas, roadway maintenance supervisor, Geoffrey Doctoroff, director of operations, Ryan Dole, budget and financial analysis manager, Joe Donahue, executive director, Sandra Golatt, customer experience and project manager, Mike Hancock, IT business manager, Jimmy Herrera, service desk technician III, Don Huff, procurement administrator, Aline Koop, executive assistant, Jacob Kramer, senior human resources manager, Dave Lewnerman, IT network and security engineer, Diane Lundquist, executive assistant, Kate Oberleas, project engineer, Brenda Richey, deputy executive director – chief financial officer, Kyle Seike, senior security engineer, Derek Slack, director of roadway maintenance, Briana Summers, controller, Neil Thomson, deputy executive director – chief engineer, Ryan Thornton, senior system manager, Tricia Trujillo, customer experience and program manager, Anjie Vescera, deputy executive director – chief operations officer and Chuck Weiss, director of engineering, E-470 Public Highway Authority; Mac Callison, City of Aurora, Joe Leo and James Newberry, Benesch; Tom Peterson, CAPA; Taylar Hart and Charles Kim, J P Morgan; Brodie Ayers, DEN Airport; John Dibble and Alivia Plankis, FHU; Will Abernathy Kiewit; David Naibauer, Kraemer North American; Pedro Costa, NWP; Brian

Stelmack, Stifel; Susan Ermisch, WSP; and Tamara Seaver, Icenogle Seaver Pogue, P.C.

Call to Order: Councilmember Bergan, noting the presence of a quorum of the directors, called the regular meeting to order at 9:01 A.M.

Pledge of Allegiance: Councilmember Bergan led all present in the Pledge of Allegiance.

Public Comment: None.

Consent Calendar: Councilmember Pawlowski moved approval of the consent agenda, comprising meeting minutes of February 13, 2025, Adams County Special Warranty Deed and Space Planning Architect Contract. The motion was seconded by Councilmember Diak and approved by the Board.

Engineering and  
Roadway  
Maintenance  
Department:  
Sable Boulevard  
Interchange  
Construction  
Contract:

Ms. Oberleas addressed the Board and described the Sable Blvd. Interchange's proposed configuration as a diamond interchange, reviewed the status of property acquisitions related to the same and the need to move the City of Aurora's Prairie Waters Pipeline. She then reported on the results of the Authority's invitation to bid for the interchange's construction. She showed the bids received and noted that Ames Construction was the lowest bidder.

Councilmember Diak noted the bids appeared to be very favorable and moved to approve the award of Contract EN-25-SABLE-1 for construction of the Sable Boulevard Interchange to Ames Construction LLC, with a not-to-exceed amount of \$31,450,000.00, and to authorize the Executive Director to execute the contract subject to review and approval of General Counsel. Commissioner Baker seconded the motion, which upon vote, carried unanimously by all Board members.

Sable Boulevard  
Interchange  
Construction  
Management  
Contract:

Ms. Oberleas then reviewed the construction management services contract associated with the Sable Blvd. Interchange project and the best value approach in selecting the preferred consultant. She reviewed the rankings and Benesch as the recommended proposer. She then summarized their proposal and past exemplary performance for the Authority.

Councilmember Pawlowski moved to approve the award of Contract EN-25-CMS-1 to provide construction management services for the Sable Boulevard Interchange project to Alfred Benesch & Company, with a not-to-exceed amount of \$3,000,000 and to authorize the Executive Director to execute the contract subject to review and approval of General Counsel. Commissioner Baker seconded the motion, which upon vote, carried unanimously by all Board members.

Mr. Peterson, Executive Director of the Colorado Asphalt Pavement Association (CAPA), presented the CAPA 2024 Award for Project Delivery to the Authority Team

comprising Messrs. Brady (E-470), Abernathy (Kiewit), Ms. Plankis (FHU), and Newberry (FHU). He noted the award reflected exemplary collaboration, cooperation, and teamwork.

Finance Department:

2024 Year End

Financials Update:

Ms. Richey reviewed the year-end financials for 2024. She reported on revenues and expenses from 2023 – 2025 and associated trends, as well as operating and capital budget summaries for 2024. She then reviewed the Authority’s fund balances and noted the need for capital investment and marrying together long-range capital and other plans. Councilmember Bergan inquired about Sable Blvd. Interchange and Ms. Summers provided response about the account being tied to that particular IGA. Councilmember Brown inquired about the impact of tariffs and Ms. Richey responded.

2024 Traffic and  
Revenue Overview  
and Proposed 2025  
Study with CDM  
Smith:

Mr. Dole provided the Board with a 2024 traffic overview. He noted an overall 6% increase between LicensePlateToll® and ExpressToll® and walked through a proposed 2025 Traffic and Revenue study. He then reviewed the historical role of CDM Smith in the Authority’s traffic and revenue analysis and their preeminence in the industry. He reviewed a project timeline for the proposed study culminating in an August Board presentation. Director Catlin inquired about whether CDM Smith would be visiting with CTIO on their discount policies and expressed concern for customer confusion. Mr. Donahue responded to the same. Mayor Douglas inquired about commercial trucking and Mr. Donahue responded. Councilmember Diak reported that from the Finance Committee meeting CTIO had inquired about the study results and Mr. Donahue amplified his response.

Commissioner Baker moved that the Board approve the Task Order for Consultant CDM Smith to provide services related to an updated traffic and revenue study, with a not-to-exceed amount of \$273,000 and authorize the Executive Director to execute the task order subject to review and approval of General Counsel. Councilmember Pawlowski seconded the motion, which upon vote, carried unanimously by all Board members.

Operations

Department:

2024 Annual

Customer

Experience Survey

Briefing:

Mr. Badraun addressed the Board and reviewed the 2024 Annual Customer Experience Survey which was conducted over a period of 11 weeks. He reported on the customer response and use of email, social media, and websites to reach customers. He reported a slight reduction in customer satisfaction and noted the areas to improve were billing, website, and HOV confusion. He then reported on customer awareness of various metrics, views on roadway conditions and safety, the effectiveness of communication channels, and payment preferences and satisfaction with the same. Councilmember Bergan asked about the ability to differentiate between segments of E-470 as reporting and the ability to understand age demographics regarding the effectiveness of the communication channels. Mr. Donahue commented on the insight provided by the study.

Nationwide Toll

Text Smishing

Attacks Briefing:

Mr. Seike addressed the Board, provided his credentials, reviewed what “smishing” is and how it works as a scam. He noted they were generally seen from a foreign phone or iCloud account and intended to scare people into responding and when they do there is no input validation. He then reviewed the process of the scams and use of a canary token to track the same. He then reported on the creation of a toll road working group and liaison with IBTTA and the FBI and investigatory efforts. He reported on WSP’s

sharing of intelligence to facilitate the same. Finally, he reported on efforts to warn customers regarding the scam. Commissioner Baker thanked Mr. Seike for his hard work and the Board echoed the sentiment. Various additional Board members made comment and inquiry.

Executive Director  
Report:

Mr. Donahue addressed the Board and played a CBS news story about the smishing issue for tolling in Colorado and thanked Shelby Costello, Mr. Seike, Ms. Ermisch and the ExpressToll® Customer Service Representatives for their contributions to the public service story.

He then noted the IBTTA technology summit will be held in March in Dallas, Texas. He reminded the Board of the April 10th Board Retreat at Heritage Eagle Bend from 8 a.m. to 1 p.m. and the topics for the same. He commented about messaging for customers and the importance of the same.

He commented on the iPads for the Board and requested feedback for them. Finally, Mr. Donahue reported on the upcoming JP Morgan Investment Meeting in New York, which he and Ms. Richey will attend. He noted the opportunity to meet with various investors and discuss the Authority's performance and plans.

Other Business:

Director Catlin expressed her appreciation for the iPads given the challenge of reading the boards.

Adjournment:

There being no further business to come before the Board, Chair Bergan adjourned the meeting at 10:29 A.M.

Chair of the Meeting

# PRELIMINARY

## E-470 2025 Calendar

Committee Work Sessions will be convened as needed and publicly posted as prescribed by statute and resolution

### January 2025

January 1 New Year's – Office Closed  
January 16 **BOARD MEETING – 9:00 A.M.**  
Board Officer Nominations and Elections  
January 20 Martin Luther King, Jr.'s Day  
-Office Closed

### February 2025

February 13 **Executive Committee – 8:00 A.M.**  
February 13 **BOARD MEETING – 9:00 A.M.**  
February 27 **Finance Committee – 8:30 A.M.**  
February 27 **Operations Committee – 10 A.M.**  
February 27 **IT Committee – 11:00 A.M.**  
February 27 **Roadway Committee – 1:00 P.M.**

### March 2025

March 13 **Executive Committee – 8:00 A.M.**  
March 13 **BOARD MEETING 9:00 A.M.**  
March 27 **Finance Committee – 8:30 A.M.**  
March 27 **Operations Committee – 10 A.M.**  
March 27 **IT Committee – 11:00 A.M.**  
March 27 **Roadway Committee – 1:00 P.M.**

### April 2025

April 10 **BOARD RETREAT - 8:00 A.M.**  
April 24 **Finance Committee – 8:30 A.M.**  
April 24 **Operations Committee – 10 A.M.**  
April 24 **IT Committee – 11:00 A.M.**  
April 24 **Roadway Committee – 1:00 P.M.**

### May 2025

May 8 **Executive Committee – 8:00 A.M.**  
May 8 **BOARD MEETING 9:00 A.M.**  
May 22 **Finance Committee – 8:30 A.M.**  
May 22 **Operations Committee – 10 A.M.**  
May 22 **IT Committee – 11:00 A.M.**  
May 22 **Roadway Committee – 1:00 P.M.**  
May 26 Memorial Day – Office Closed

### June 2025

June 12 TSF Grant Ceremony – 8:30 A.M.  
June 12 **BOARD MEETING 10:00 A.M.**  
June 24-27 **CML Conference - Breckenridge**  
June 19 Juneteenth – Office Closed  
June 26 **Finance Committee – 8:30 A.M.**  
June 26 **Operations Committee – 10 A.M.**  
June 26 **IT Committee – 11:00 A.M.**  
June 26 **Roadway Committee – 1:00 P.M.**

### July 2025

July 4 Independence Day – Observed  
Office Closed  
July 10 **BOARD MEETING – 9:00 A.M.**  
July 24 **Finance Committee – 8:30 A.M.**  
July 24 **Operations Committee – 10 A.M.**  
July 24 **IT Committee – 11:00 A.M.**  
July 24 **Roadway Committee – 1:00 P.M.**

### August 2025

August 14 **Executive Committee – 8:00 A.M.**  
August 14 **BOARD MEETING – 9:00 A.M.**  
August 28 **Finance Committee – 8:30 A.M.**  
August 28 **Operations Committee – 10 A.M.**  
August 28 **IT Committee – 11:00 A.M.**  
August 28 **Roadway Committee – 1:00 P.M.**

### September 2025

September 1 Labor Day – Office Closed  
September 11 **Board Meeting – 9:00 A.M.**  
September 25 **Finance Committee – 8:30 A.M.**  
September 25 **Operations Committee – 10 A.M.**  
September 25 **IT Committee – 11:00 A.M.**  
September 25 **Roadway Committee – 1:00 P.M.**

### October 2025

October 9 **BOARD WORKSHOP – 8:00 A.M.**  
October 11 **IBTTA 93<sup>rd</sup> Annual Meeting and Exhibition – Denver, Colorado**  
October 23 **Finance Committee – 8:30 A.M.**  
October 23 **Operations Committee – 10 A.M.**  
October 23 **IT Committee – 11:00 A.M.**  
October 23 **Roadway Committee – 1:00 P.M.**

### November 2025

November 11 Veteran's Day – Office Closed  
November 13 **Executive Committee – 8:00 A.M.**  
November 13 **BOARD MEETING – 9:00 A.M.**  
November 20 **Finance Committee – 8:30 A.M.**  
November 20 **Operations Committee – 10 A.M.**  
November 20 **IT Committee – 11:00 A.M.**  
November 20 **Roadway Committee – 1:00 P.M.**  
November 27 Thanksgiving – Office Closed  
and 28

### December 2025

December 11 **Executive Committee – 8:00 A.M.**  
December 11 **BOARD MEETING 9:00 A.M.**  
December 18 **Finance Committee – 8:30 A.M.**  
December 18 **Operations Committee – 10 A.M.**  
December 18 **IT Committee – 11:00 A.M.**  
December 18 **Roadway Committee – 1:00 P.M.**  
December 24 Christmas – Office Closed  
and 25