

BOARD OF DIRECTORS MEETING AGENDA



Location: 22470 E. Stephen D. Hogan Parkway
Aurora, Colorado 80018

Date: February 13, 2025

Time: 9:00 a.m.

E-470 Board of Director Officers

Chair – Council Member Francoise Bergan (Aurora)

Vice Chair Council Member John Diak – (Parker)

Secretary/Treasurer – Council Member Jan Pawlowski (Brighton)

**PLEASE NOTE ALL MEMBERS OF THE PUBLIC ARE ALSO WELCOME TO PARTICIPATE VIRTUALLY
VIA THE FOLLOWING:**

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Phone conference ID: 138 977 233#

Agenda details:

1. Call to OrderChair Francoise Bergan
2. Pledge of AllegianceChair Francoise Bergan
3. Public CommentChair Francoise Bergan
4. Consent CalendarChair Francoise Bergan
 - a. Meeting Minutes of January 16, 2025
 - b. City of Aurora Common Use Agreements
 - No Name Sanitary Sewer Crossing CUA
 - Picadilly Water Crossing CUA
 - Pinon Sanitary Sewer Crossing CUA
5. Engineering and Roadway Maintenance Department Neil Thomson
 - a. Benesch Contract Amendment
 - b. TP Enterprises Contract Amendment
6. Executive Director ReportJoe Donahue

7. Executive SessionChair Francoise Bergan
Executive session, pursuant to C.R.S., Section 24-6-402(4)(b) and Section 24-6-402(4)(e) for the purposes of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations related to final payment under the Authority’s purchase and sale agreement with Aurora Highlands, LLC.
8. Other Business.....Chair Francoise Bergan
9. Adjourn MeetingChair Francoise Bergan

**The next anticipated E-470 Board of Directors Meeting will be on March 13, 2025
at 9:00 a.m. at the E-470 Public Highway Authority, 22470 E. Stephen D. Hogan Parkway,
Aurora, Colorado 80018**

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

E-470 PUBLIC HIGHWAY AUTHORITY

Held: Thursday, January 16, 2025, at 9:00 A.M., at 22470 E. Stephen D. Hogan Parkway, in the Board Conference Room, Aurora, Colorado and virtually via the following:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTJIYWZjMGUtMjVIMy00M2ZjLWEwNDYtNTc5ODA5NGRiNDhm%40thread.v2/0?context=%7b%22Tid%22%3a%220dec83f0-8d0a-4036-bdaa-08866d76cf19%22%2c%22Oid%22%3a%22519ee998-2e0f-49ca-b5a6-0f1f7c956522%22%7d Meeting ID 237 276 037 828 Passcode: GsrkME Dial in by phone +1 424-566-7556,,740688283# United States, Beverly Hills, Phone conference ID: 740 688 283#.

Attendance:

A special meeting of the Board of Directors of the E-470 Public Highway Authority was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following directors present:

John Diak, Councilmember Town of Parker
Francoise Bergan, Councilmember City of Aurora
Jeff Baker, Arapahoe County Commissioner
Steve Douglas, Mayor City of Commerce City
Tony Unrein, Councilmember City of Thornton
Jan Pawlowski, Councilmember City of Brighton
Kevin VanWinkle, Douglas County Commissioner

Bruce Leslie, Councilmember City and County of Broomfield (*non-voting*)
Alecia Brown, Councilmember City of Lone Tree (*non-voting*)
Peggy Catlin, RTD (*non-voting*)
Deborah Mulvey, DRCOG (*non-voting*)

Also present were: Rocky Teter, Councilmember City of Commerce City (alternate); Sergeant Bryce Schumann, Colorado State Patrol; Nick Badraun, director of customer experience, Katie Basse, operations analytics manager, Steve Bedard, risk and safety specialist, Jim Brady, director of construction, Jon Campbell, field operations manager, Jessica Carson, director of public affairs, Shelby Costello, public affairs specialist, Wanda DeVargas, roadway maintenance supervisor, Geoffrey Doctoroff, director of operations, Joe Donahue, executive director, Sandra Golatt, customer experience and project manager, Michael Hancock, IT business manager, Jimmy Herrera, service desk technician III, Don Huff, procurement administrator, Jensen Ivy, BI analyst, Brandi Kemper, permit supervisor, Aline Koop, executive assistant, Jacob Kramer, senior

human resources manager, Diane Lundquist, executive assistant, Julio Maldonado, data analyst, Justin Mitchell, senior network and security engineer, Kate Oberleas, project engineer, Brenda Richey, deputy executive director – chief financial officer, Aaron Schilz, system administrator, Kyle Seike, senior security engineer, Derek Slack, director of roadway maintenance, Neil Thomson, deputy executive director – chief engineer, Ryan Thornton, senior system manager, Tricia Trujillo, customer experience and program manager, Sbeydi Valdez Ventura, operations analyst, Anjie Vescera, deputy executive director – chief operations officer, Chuck Weiss, director of engineering and Blake Williams, customer experience and workforce supervisor, E-470 Public Highway Authority; David Emerick, Lumin8; Michelle Riccio, Adams County; Pedro Costa and Brenda Schuler, NWP; Stacy Mast, Piper Sandler, Susan Ermisch, WSP; Chaz Tedesco, member of the public; and Tamara Seaver, Icenogle Seaver Pogue, P.C.

Call to Order: Councilmember Diak, noting the presence of a quorum of the directors, called the regular meeting to order at 9:00 A.M.

Pledge of Allegiance: Councilmember Diak led all present in the Pledge of Allegiance.

Public Comment: None.

Consent Calendar: Councilmember Bergan moved approval of the consent agenda, comprising meeting minutes of December 12, 2024 and DiExSys Safety Study Contract Approval. The motion was seconded by Councilmember Pawlowski and approved by the Board with Commissioner Baker abstaining.

Board Officer
Nominations and
Elections:

Election of Officers: Councilmember Diak moved that Councilmember Bergan be elected to serve as Board Chair and Councilmember Unrein seconded the motion. The motion was then unanimously approved by all Board members physically present at the meeting. Councilmember Bergan then nominated Councilmember Diak to serve as Vice-Chair and Councilmember Pawlowski as Secretary/Treasurer. The motion was seconded by Mayor Douglas and approved unanimously by all Board members physically present at the meeting.

Engineering and
Roadway
Maintenance
Department:

Sable Blvd. Interchange – Owner Procured Materials Contract Approval: Ms. Oberleas addressed the Board and reviewed the plans for the new Sable Interchange and the related need to procure pipe for the Prairie Waters water line relocation. She reported on the requirement to perform work during the City of Aurora’s October 2025 shut-down window in order to avoid losing a year for the interchange project.

Mr. Doctoroff then addressed the procurement process culminating in one proposal. He reported on the vendor rationales for being unable to bid. He noted Northwest Pipe Company is the largest US steel pipe manufacturer, has supplied piping to prior Aurora Water projects, and their bid came in under the engineers' estimate.

Councilmember Diak noted that while he would have preferred more than one bid, he believed staff had done everything possible to procure a good bid for the Authority. Thereafter Councilmember Pawlowski moved to approve the award of the Owner Procured Materials contract to Northwest Pipe Company, Inc., with a not-to-exceed contract amount of \$1,572,446, and to authorize the Executive Director to execute the same subject to review and approval of General Counsel. Councilmember Unrein seconded the motion, which upon vote, carried unanimously for all Board members physically present at the meeting.

SEH Contract
Amendment
Approval:

Ms. Oberleas then reviewed with the Board the history of the Short Elliot Hendrickson, Inc. ("SEH") contract as well as the proposed Second Amendment to the same and the associated scope of work.

Councilmember Bergan moved to approve the Second Amendment to the SEH Contract, EN-22-ONCA-1, with a not-to-exceed amount of \$4,150,000 and to authorize the Executive Director to execute the same subject to review and approval of General Counsel. Councilmember Unrein seconded the motion, which upon vote, carried unanimously by all Board members physically present at the meeting.

Executive Directors
Report:

Mr. Donahue then announced Ms. Carson's resignation from the Authority after 18 years of service to pursue an exciting new opportunity. Ms. Carson then thanked the Board and all Authority's staff for their support and the Board for their engagement on all Authority matters. Councilmember Diak noted Ms. Carson's fine work for the Authority and Councilmember Bergan expressed her pleasure working alongside Ms. Carson as a Board member. Mayor Douglas expressed his sadness at Ms. Carson's departure and thanked her for her 18 year service to the Authority. Councilmember Brown noted that as a new Board member she felt welcomed by Ms. Carson and wished her well. Councilmember Pawlowski noted she was Mayor of Brighton when Ms. Carson came to the Authority and that Ms. Carson was a compassionate and caring individual who would be missed. Ms. Carson acknowledged the Board's accolades and noted her pleasure in working with such an engaged and collegial Board as well as other Authority staff.

Ms. Vescera introduced and provided background regarding new employees Justin Mitchell, Kyle Seike, Jensen Ivy, and Sbeydi Valdez-Ventura, all new in the Operations, Technology and Experience Group. She then reported on Nick Badraun's promotion to Director of Customer Experience and provided information on his background and noted Mr. Badraun will replace Ms. Carson. Ms. Richey then introduced her two new team members Julio Maldonado moving to the Finance Department from the IT Department. She then introduced Don Huff as the Authority's new Procurement Administrator noting his love of muscle cars. The Board welcomed all to the Authority.

Mr. Donahue provided an update regarding the customer experience team, including new website messaging and IVR prompt *470 service, Spanish translation, and upgraded transponder tags.

He then reported that the Transportation Safety Foundation grant process has been opened for 2025 and commented on efforts to alert potential applicants.

Mr. Donahue then reported on the 2025 Transportation Safety Foundation Golf Tournament at the Colorado National Golf Club at 2700 Vista Parkway, Erie, Colorado, off of Highway 7, on Friday June 20, 2025. Finally, he reported on and played an Alice 105.9 radio clip regarding the Authority's outstanding customer service. He thanked WSP for their high quality customer service and noted it was great to hear positive feedback.

Other Business: Councilmember Pawlowski commended Councilmember Diak on his service to the Authority as Board Chair. He noted his long tenure with the Authority first as contractor and then on the Board.

Adjournment: There being no further business to come before the Board, Councilmember Bergan adjourned the meeting at 9:54 A.M.

Chair of the Meeting

PRELIMINARY

E-470 2025 Calendar

Committee Work Sessions will be convened as needed and publicly posted as prescribed by statute and resolution

January 2025

January 1 New Year's – Office Closed
January 16 **BOARD MEETING – 9:00 A.M.**
Board Officer Nominations and Elections
January 20 Martin Luther King, Jr.'s Day
-Office Closed

February 2025

February 13 **Executive Committee – 8:00 A.M.**
February 13 **BOARD MEETING – 9:00 A.M.**
February 27 **Finance Committee – 8:30 A.M.**
February 27 **Operations Committee – 10 A.M.**
February 27 **IT Committee – 11:00 A.M.**
February 27 **Roadway Committee – 1:00 P.M.**

March 2025

March 13 **Executive Committee – 8:00 A.M.**
March 13 **BOARD MEETING 9:00 A.M.**
March 27 **Finance Committee – 8:30 A.M.**
March 27 **Operations Committee – 10 A.M.**
March 27 **IT Committee – 11:00 A.M.**
March 27 **Roadway Committee – 1:00 P.M.**

April 2025

April 10 **BOARD RETREAT - 8:00 A.M.**
April 24 **Finance Committee – 8:30 A.M.**
April 24 **Operations Committee – 10 A.M.**
April 24 **IT Committee – 11:00 A.M.**
April 24 **Roadway Committee – 1:00 P.M.**

May 2025

May 8 **Executive Committee – 8:00 A.M.**
May 8 **BOARD MEETING 9:00 A.M.**
May 22 **Finance Committee – 8:30 A.M.**
May 22 **Operations Committee – 10 A.M.**
May 22 **IT Committee – 11:00 A.M.**
May 22 **Roadway Committee – 1:00 P.M.**
May 26 Memorial Day – Office Closed

June 2025

June 12 TSF Grant Ceremony – 8:30 A.M.
June 12 **BOARD MEETING 10:00 A.M.**
June 24-27 **CML Conference - Breckenridge**
June 19 Juneteenth – Office Closed
June 26 **Finance Committee – 8:30 A.M.**
June 26 **Operations Committee – 10 A.M.**
June 26 **IT Committee – 11:00 A.M.**
June 26 **Roadway Committee – 1:00 P.M.**

July 2025

July 4 Independence Day – Observed
Office Closed
July 10 **BOARD MEETING – 9:00 A.M.**
July 24 **Finance Committee – 8:30 A.M.**
July 24 **Operations Committee – 10 A.M.**
July 24 **IT Committee – 11:00 A.M.**
July 24 **Roadway Committee – 1:00 P.M.**

August 2025

August 14 **Executive Committee – 8:00 A.M.**
August 14 **BOARD MEETING – 9:00 A.M.**
August 28 **Finance Committee – 8:30 A.M.**
August 28 **Operations Committee – 10 A.M.**
August 28 **IT Committee – 11:00 A.M.**
August 28 **Roadway Committee – 1:00 P.M.**

September 2025

September 1 Labor Day – Office Closed
September 11 **Board Meeting – 9:00 A.M.**
September 25 **Finance Committee – 8:30 A.M.**
September 25 **Operations Committee – 10 A.M.**
September 25 **IT Committee – 11:00 A.M.**
September 25 **Roadway Committee – 1:00 P.M.**

October 2025

October 9 **BOARD WORKSHOP – 8:00 A.M.**
October 11 **IBTTA 93rd Annual Meeting and Exhibition – Denver, Colorado**
October 23 **Finance Committee – 8:30 A.M.**
October 23 **Operations Committee – 10 A.M.**
October 23 **IT Committee – 11:00 A.M.**
October 23 **Roadway Committee – 1:00 P.M.**

November 2025

November 11 Veteran's Day – Office Closed
November 13 **Executive Committee – 8:00 A.M.**
November 13 **BOARD MEETING – 9:00 A.M.**
November 20 **Finance Committee – 8:30 A.M.**
November 20 **Operations Committee – 10 A.M.**
November 20 **IT Committee – 11:00 A.M.**
November 20 **Roadway Committee – 1:00 P.M.**
November 27 Thanksgiving – Office Closed
and 28

December 2025

December 11 **Executive Committee – 8:00 A.M.**
December 11 **BOARD MEETING 9:00 A.M.**
December 18 **Finance Committee – 8:30 A.M.**
December 18 **Operations Committee – 10 A.M.**
December 18 **IT Committee – 11:00 A.M.**
December 18 **Roadway Committee – 1:00 P.M.**
December 24 Christmas – Office Closed
and 25