

BOARD OF DIRECTORS MEETING AGENDA



Location: 22470 E. Stephen D. Hogan Parkway
Aurora, Colorado 80018

Date: August 10, 2023

Time: 9:00 a.m.

E-470 Board of Director Officers
Chair – Council Member John Diak (Parker)
Vice Chair – Council Member Francoise Bergan (Aurora)
Secretary Council Member Craig Hurst (Commerce City)
Treasurer – Council Member Jan Pawlowski (Brighton)

PLEASE NOTE ALL MEMBERS OF THE PUBLIC ARE ALSO WELCOME TO PARTICIPATE VIRTUALLY VIA THE FOLLOWING:

TEAMS MEETING

Or call in (audio only)

+1 323-618-1887 | Conference ID: 431 230 241#

Agenda details:

1. Call to OrderChair John Diak
2. Pledge of AllegianceChair John Diak
3. Public CommentChair John Diak
4. Consent Calendar.....Chair John Diak
 - a. Meeting Minutes of July 13, 2023
5. Finance DepartmentJason Myers
 - a. Q2 Finance Review – Dashboard Report Briefing
6. Executive Director Report.....Beau Memory
 - a. Intern Presentations
7. Executive SessionChair John Diak
Executive session, (a) pursuant to C.R.S., Sections Section 24-6-402(4)(b) and Section 24-6-402(4)(e) for the purposes of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations related to the Authority’s contracts with Applegreen and ETC, and related matters.
8. Other BusinessChair John Diak
9. Adjourn MeetingChair John Diak

The next anticipated E-470 Board of Directors Meeting will be the Board Retreat on September 14, 2023 at 8:00 a.m. at Heritage Eagle Bend, The Humbolt Room, 23155 E. Heritage Parkway, Aurora, Colorado 80016

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE
E-470 PUBLIC HIGHWAY AUTHORITY

Held: Thursday, July 13, 2023, at 10:00 a.m., at 22470 E. Stephen D. Hogan Parkway, in the Board Room, Aurora, Colorado.

Attendance: A special meeting of the Board of Directors of the E-470 Public Highway Authority was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following directors present:

John Diak, Councilmember Town of Parker
Francoise Bergan, Councilmember City of Aurora
Bill Holen, Arapahoe County Commissioner
George Teal, Douglas County Commissioner
Tony Unrein, Councilmember City of Thornton
Jan Pawlowski, Councilmember City of Brighton
Chaz Tedesco, Adams County Commissioner

Wynne Shaw, Councilmember City of Lone Tree (non-voting)
Deborah Mulvey, DRCOG (non-voting)
Bob Broom, RTD (non-voting)

Also present were: Jim Brady, construction manager, Shawn Burk, IT infrastructure and operations senior manager, Jessica Carson, public affairs director, Wanda DeVargas, roadway maintenance supervisor, Anne Disney, senior accountant, Terry Fabrizio-Rollert, operations coordinator, Ross Frazier, building engineer, Aliya Getchell, communications intern, Michael Hancock, tolling operations manager, Jaime Heitman, controller, Kris Kellim, procurement manager, Brandi Kemper, permit supervisor, Jacob Kramer, HR manager, Rhonda Loyd, finance and payables supervisor, Diane Lundquist, executive assistant, Tiffany McCue, marketing specialist, Beau Memory, executive director, Jason Myers, director of finance and administrative services, Aaron Schilz, IT service desk technician, Ken Smith, director of information technology, Briana Summers, accounting manager, Neil Thomson, engineering and roadway maintenance director, Anjie Vescera, director of operations, Lin Wang, accounts payable specialist and Chuck Weiss, engineering manager, E-470 Public Highway Authority; Chris Chovan, Adams County; Dave Kristick, Atkins Global; Mac Callison, City of Aurora; Antti Suhonen, Bank of America

Securities; Brenda Schuler, NWPLLC; Eric Golynsky and Andrew Ma, Piper Sandler; Trent Hein, Rule4; Susan Ermisch, WSP; and Tamara Seaver, Icenogle Seaver Pogue, P.C.

Call to Order: Councilmember Diak, noting the presence of a quorum of the directors, called the special meeting to order at 10:01 a.m.

Pledge of Allegiance: Councilmember Diak led all present in the Pledge of Allegiance.

Public Comment: None.

Consent Calendar: Councilmember Bergan moved approval of the consent agenda, comprising meeting minutes of June 15, 2023 and Town of Parker Trail IGA Amendment. The motion was seconded by Councilmember Pawlowski and approved by the Board with Councilmember Diak abstaining due to the Town of Parker IGA.

Engineering and
Roadway
Maintenance
Department:

Roadside Mowing
Maintenance
Contract: Ms. DeVargas addressed the Board of Directors and reported regarding the IFB issued by the Authority on May 15, 2023 for Roadside Mowing Services. She reviewed the summary of bids, noting one outlier which was puzzling to Authority staff. She then reported staff's recommendation to engage Terracare Associates, LLC as the low bidder and the Authority's current snow and ice vendor. She then reported on the contract terms and related matters. Councilmember Pawlowski inquired about weeds with all of the rain and moisture and Ms. DeVargas responded.

Following discussion, Councilmember Bergan moved that the Board approve the award of Contract EN-23-MOW-1 for Roadside Mowing Maintenance to Terracare Associates LLC. with a three-year not to exceed value of \$400,000.00 and authorizes the Executive Director to execute the Contract subject to the review and approval of General Counsel. Commissioner Holen seconded the motion which was unanimously approved by the Board.

64th Avenue
Interchange IGA: Mr. Thomson reported to the Board regarding the proposed amendment to the Authority's intergovernmental agreement (IGA) with the 64th Avenue ARI Authority for the widening of the 64th Avenue ARI Authority as well as the

history of the IGA and the Authority's project contribution which he noted to be capped at \$8,000,000. He reported on how the construction will be accomplished and protections afforded to the Authority in requiring use of Authority permit forms.

Commissioner Teal moved to authorize the Executive Director to execute the Amended and Restated 64th Avenue Interchange Intergovernmental Agreement with the 64th Avenue ARI, and to execute the agreement subject to the review and approval of General Counsel. Councilmember Unrein seconded the motion, thereafter Commissioner Tedesco commented on the importance of the economic impacts of the project and thanked the Authority for its participation. The motion was then unanimously approved by the Board.

Capital Projects
Update:

Mr. Thomson then reviewed and introduced the major capital projects underway for the Authority. Mr. Brady provided an update on the current Road Widening Project, detailing the scope and addressing safety and level of service improvements at Pena Boulevard. Mr. Brady reported on several additional safety improvements to be made and reviewed the project's schedule and status. He reported on the 38th Avenue Interchange being performed as part of the project and inflation cost indexes as other project weather challenges being managed by Authority staff and Kiewit as well as the project's budget. Councilmember Bergan commended Mr. Thomson and his staff on handling the scope of capital projects underway. Councilmember Pawlowski noted her appreciation for the projects and desire to see them completed. Commissioner Tedesco echoed Councilmember Bergan's comments and inquired about 88th and 96th interchanges and any discussions with Commerce City. Mr. Brady reported the City had not made any recent requests.

Ms. DeVargas provided the history associated with moving the Authority's Central Maintenance Facility from 38th Avenue to the location currently under construction. She reported that the final permit had been received for Building B and construction is underway. She then reminded the Board of the project's scope and components. She reported on desire to incorporate solar into the roofs and the efforts underway to evaluate feasibility. She reviewed the architectural renderings and the desire to blend well into the surrounding areas and ended by providing an overall contract summary and budget status. Councilmember Bergan commended the appearance of the CMF and Commissioner Tedesco inquired about the trail and access and the safety measures associated therewith. Ms. DeVargas noted it was for emergencies only and would be closed on a regular basis and Mr. Thomson noted it would be gated, fenced, and secured.

Mr. Thomson wrapped the capital projects discussion by reviewing some of the Authority's smaller projects including cable barrier, Jewell Avenue Trail Connection, Adams County Riverdale Bluffs Trail, Gartrell Road Traffic Signals and the Sable Boulevard Interchange. Commissioner Tedesco requested that a sagging snow fence north of I-70 and abutting the highway previously built and constructed by the Authority be replaced in the Road Widening.

Executive Director Report: Ms. Vescera introduced Ross Frazier, the Authority's new Building Engineer. Thereafter, Mr. Myers introduced Lin Wang, the Authority's new Accounts Payable Specialist. Mr. Memory then noted the IBTTA Annual Conference in Seattle Washington.

Executive Session:

Commissioner Holen then moved that the Board convene in executive session (a) pursuant to C.R.S., Section 24-6-402(4)(d), for the purpose of discussing specialized details of security arrangements or investigations where public disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law related to the Authority's cyber and security related assets and (b) pursuant to C.R.S. Section 24-6-402(4)(b) and Section 24-6-402(4)(e) for the purposes of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations related to the Authority's contracts with Applegreen and ETC, and related matters.

Councilmember Pawlowski seconded the motion, which was approved by the Board at 10:48 A.M.

The executive session included all voting and non-voting members present at the meeting, and included Mss. Carson and Seaver, and Messrs. Memory, Myers, Hein, Weiss, Thomson and Smith. Mr. Hein left the executive session at 11:23 a.m. following his report.

Councilmember Diak reconvened open session at 12:04 A.M.

Other Business: Councilmember Pawlowski, as Board Chair of the Authority's Transportation Safety Foundation, thanked Authority staff for all of their hard work on the Transportation Safety Foundation grant awards. The Board was reminded of the annual board retreat scheduled for September 14, 2023 at Heritage Eagle Bend.

Adjournment: There being no further business to come before the Board, Councilmember Diak adjourned the meeting at 12:06 P.M.

Chair of the Meeting

PRELIMINARY E-470 2023 Calendar

Committee Work Sessions will be convened as needed and publicly posted as prescribed by statute and resolution – Please allow 1 ½ Hours for Work Sessions

January 2023
 January 2 New Year's – Office Closed
 January 16 Martin Luther King, Jr.'s Day -Office Closed
 January 26 Roadway Committee – 1:00 P.M.

February 2023
 February 9 Executive Committee – 8:00 A.M.
 February 9 BOARD MEETING - 9:00 A.M.
 Board Officer Nominations and Election
 February 20 Presidents' Day – Office Closed
 February 22 IT and RM Committee – 1:00 P.M.
 February 23 Finance Committee – 9:00 A.M.
 February 23 Roadway Committee – 1:00 P.M.

March 2023
 March 9 Executive Committee – 8:00 A.M.
 March 9 BOARD MEETING 9:00 A.M.
 March 23 Roadway Committee – 1:00 P.M.
 March 29 Joint IT/RM/Ops – 1:00 P.M.

April 2023
 April 13 Executive Committee – 8:00 A.M.
 April 13 BOARD MEETING - 9:00 A.M.
 April 20 Finance Committee – 9:00 A.M.
 April 26 Joint IT/RM/Ops – 1:00 P.M.
 April 27 Roadway Committee – 1:00 P.M.

May 2023
 May 11 BOARD MEETING 9:00 A.M.
 May 25 IT and RM Committee – 1:00 P.M.
 May 25 Finance Committee – 9:00 A.M.
 May 25 Roadway Committee – 1:00 P.M.
 May 29 Memorial Day – Office Closed

June 2023
 June 15 Executive Committee – 8:00 A.M.
 June 15 BOARD MEETING 9:00 A.M.
 June 19 Juneteenth – Office Closed
 June 25-28 CML Conference - Aurora
 June 29 Roadway Committee – 1:00 P.M.

July 2023
 July 4 Independence Day – Observed
 Office Closed
 July 13 TSF Grant Ceremony – 8:30 A.M.
 July 13 BOARD MEETING 10:00 A.M.
 July 21-24 NACo Annual Conference
 July 26 Joint IT/RM/OPS – 1:00 P.M.
 July 27 Finance Committee – 9:00 A.M.
 July 27 Roadway Committee – 1:00 P.M.

August 2023
 August 10 Executive Committee – 8:00 A.M.
 August 10 BOARD MEETING 9:00 A.M.
 August 24 Finance Committee – 9:00 A.M.
 August 24 Ops and Comm – 10:30 A.M.
 August 24 Roadway Committee – 1:00 P.M.
 August 30 IT Committee – 1:00 P.M.

September 2023
 September 4 Labor Day – Office Closed
 September 14 BOARD MEETING 9:00 A.M.
 September 27 IT Committee – 1:00 P.M.
 September 28 Finance Committee – 9:00 A.M.
 September 28 Roadway Committee – 1:00 P.M.

October 2023
 October 7 IBTTA 91st Annual Meeting and
 To October 10 Exhibition – Seattle, Washington
 October 12 BOARD WORKSHOP – 8:00 A.M.
 October 25 IT Committee – 1:00 P.M.
 October 26 Finance Committee – 9:00 A.M.
 October 26 Ops and Comm – 11:00 A.M.
 October 26 Roadway Committee – 1:00 P.M.

November 2023
 November 9 Executive Committee – 8:00 A.M.
 November 9 BOARD MEETING – 9:00 A.M.
 November 10 Veteran's Day – Office Closed
 November 16 Roadway Committee – 1:00 P.M.
 November 23 Thanksgiving – Office Closed
 and 24
 November 29 IT Committee – 1:00 P.M.

December 2023
 December 14 Executive Committee – 8:00 A.M.
 December 14 BOARD MEETING 9:00 A.M.
 December 21 Ops and Comm – 9:00 A.M.
 December 25 Christmas – Office Closed
 and 26
 December 27 IT Committee – 1:00 P.M.
 December 28 Roadway Committee – 1:00 P.M.