

# RECORD OF PROCEEDINGS

---

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE E-470 PUBLIC HIGHWAY AUTHORITY

Held: Thursday, June 16, 2022, at 9:00 a.m., at 22470 E. Stephen D. Hogan Parkway,  
in the Board Room, Aurora, Colorado.

**Attendance:** A special meeting of the Board of Directors of the E-470 Public Highway Authority was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following directors present:

John Diak, Councilmember Town of Parker  
Francoise Bergan, Mayor Pro Tem City of Aurora  
Jan Pawlowski, Councilmember City of Brighton  
George Teal, Douglas County Commissioner  
Tony Unrein, Councilmember City of Thornton  
Chaz Tedesco, Adams County Commissioner  
Bill Holen, Arapahoe County Commissioner

Wynne Shaw, Councilmember City of Lone Tree (*non-voting*)  
Peggy Catlin, RTD (*non-voting*)  
Kelly Brown, Tolling Operations Manager CTIO (*non-voting*)

Also present were: Cassie Bennett, staff accountant, Frazier Bourgoin, intern, Jim Brady, construction manager, Shawn Burk, IT infrastructure and operations senior manager, Heather Burke, public information officer, Jessica Carson, toll operations director, Wanda DeVargas, roadway maintenance supervisor, Geoffrey Doctoroff, risk and administrative services manager, Ryan Dole, senior financial analyst, Ted Geis, team lead IT service desk, Mark Gronowski, senior solutions delivery manager; Michael Hancock, tolling operations manager, Jaime Heitman, controller, Tiffany Jackson, marketing specialist, Olivia Jinnett, intern, Kris Kellim, procurement manager, Jacob Kramer, HR manager, Diane Lundquist, executive assistant, Beau Memory, executive director, Tricia Morales, customer service manager, Jason Myers, finance and administrative services director, Derek Slack, roadway maintenance manager, Ken Smith, information technology director, Tim Stewart, former E-470 executive director, Briana Summers, accounting manager, Neil Thomson, engineering and roadway maintenance director and Chuck Weiss, engineering manager, E-470 Public Highway Authority; Brenda Schuler, NWPLLC; Susan Ermish, WSP; Linda Sexton, RKK; Bernadette Tedesco, visitor; Shannon Johnson and Tamara Seaver, Icenogle Seaver Pogue, P.C.

## RECORD OF PROCEEDINGS

---

Call to Order: Councilmember Diak, noting the presence of a quorum of the directors, called the special meeting to order at 9:02 a.m.

Pledge of Allegiance: Councilmember Diak led all present in the Pledge of Allegiance.

Public Comment: None.

Consent Calendar: Mayor Pro Tem Bergan moved approval of the consent agenda, comprising meeting minutes of May 12, 2022, City of Thornton 4<sup>th</sup> of July Celebration Sponsorship, PURE Storage Array purchase and JHL Constructors CMF Contract Amendment 1. The motion was seconded by Councilmember Pawlowski and approved unanimously by the Board.

Finance and Administrative Services Department

Third Amendment to CSP IGA:

Mr. Doctoroff addressed the Board and reviewed the background to the Authority's long time partnership and contract with CSP, from 1991 through the present. He noted that CSP is the Authority's designated emergency response agency. He then reviewed the IGA term which runs through 2024 and the setting of annual compensation. He then reviewed the terms of the proposed Third Amendment to the IGA, including staffing and compensation at an approximate 4% increase due to staffing and operational costs. Mayor Pro-Tem Bergan made inquiry regarding fuel costs and Mr. Doctoroff responded. Commissioner Teal then commented on and made inquiry regarding service hours.

Following discussion, Commissioner Teal moved to approve the Third Amendment to the Intergovernmental Agreement with the Colorado Department of Public Safety, Colorado State Patrol for the 2022-2023 State fiscal year in an amount not to exceed \$2,522,943, and to authorize the Executive Director to execute the amendment, all subject to final review and approval of General Counsel. The motion was seconded by Commissioner Tedesco and approved unanimously by the Board.

Executive Director Report:

Mr. Memory asked Mr. Myers to introduce a new Finance Department staff member. Mr. Myers introduced Cassie Bennett as the Authority's new staff accountant. Thereafter Ms. Seaver introduced Ms. Johnson to the Board and noted her role in Authority legal matters. Mr. Memory then addressed the Board and reminded the Board of the upcoming Top Golf Transportation Safety Foundation fundraiser. He then advised the Board that his staff would be reaching out to them

## RECORD OF PROCEEDINGS

---

to reschedule the July Board meeting for a date later in July in part to allow more time to reach precise costs related to the road widening project and its first construction package. He then noted the September 17-20 IBTTA Annual Conference in Austin Texas and encouraged all Board members to attend.

**Other Business:** Commissioner Holen commented on the Accelerate Colorado conference in Washington D.C., noting Mr. Memory acquitted himself admirably and made numerous connections. Mayor Pro Tem Bergan echoed the Commissioner's comments.

**Adjournment:** There being no further business to come before the Board, Councilmember Diak adjourned the meeting at 10:15 A.M.



---

Chair of the Meeting