



MINUTES OF THE INFORMATION TECHNOLOGY AND RISK MANAGEMENT COMMITTEE WORK SESSION

Wednesday, August 31, 2022

1:00 p.m. – 2:30 p.m.

Meeting conducted at E-470 AHF Board Conference Room and Via Teams Meeting

Attendees:

Committee and Board Members:

- George Teal, Douglas County Commissioner
- Deborah Mulvey, Castle Pines Councilmember, District 1 (non-voting)

E-470 Staff:

- Beau Memory, Executive Director
- Ken Smith, Information Technology Director
- Sherry Brunger, Information Technology Coordinator
- Mike Hancock, Tolling Operations Manager
- Kristopher Kellim, Procurement Manager
- Mark Gronowski, Senior Solutions Delivery Manager

General Counsel:

- Tamara Seaver, Authority General Counsel, Icenogle Seaver Pogue, PC

1. Call to Order

- a. Committee Chair Teal called the Work Session to order at 1:05 p.m.

2. Public Comment

- a. None

3. Information Technology Update – Ken Smith, Information Technology Director; Kris Kellim, Procurement Manager

- a. Mr. Smith briefed the Committee on a competitive solicitation vehicle, Invitation to Negotiate (ITN), for procuring Back Office Professional Services. Mr. Smith provided an overview, timeline, short and long-term plans, qualifying Vendors, pricing, and the resulting selection of Codescience for a Professional Services Engagement.
- b. Mr. Smith turned the discussion over to Mr. Kellim, who provided additional background and context on the ITN process.
- c. Committee Chair Teal and Councilmember Mulvey concurred with Mr. Smith presenting to

the Board of Directors on September 8, 2022, the results of the ITN and selected Back Office Professional Service Vendor, Codescience, for a Professional Services Engagement.

*Beau Memory, E-470 Executive Director, joined the Committee Work Session at 1:29 p.m.

4. Mr. Smith updated the Committee on the joint IT and Risk Management Committee and Roadway Committee Work Session scheduled for September 22, 2022. Mr. Smith received consent from Committee Members to cancel the independent Information Technology and Risk Management Committee Work Session scheduled for September 28, 2022.
5. **Other Business**
 - a. None
6. **Adjourn Meeting**
 - a. Committee Chair Teal adjourned the Work Session at 1:53 p.m.