



MINUTES OF THE INFORMATION TECHNOLOGY AND RISK MANAGEMENT COMMITTEE WORK SESSION

Wednesday, November 30, 2022

1:00 p.m. – 2:30 p.m.

Meeting conducted at E-470 AHF Board Conference Room and Via Teams Meeting

Attendees:

Committee and Board Members:

- George Teal, Douglas County Commissioner

E-470 Staff:

- Beau Memory, Executive Director
- Ken Smith, Information Technology Director
- Sherry Brunger, Information Technology Coordinator
- Mike Hancock, Tolling Operations Manager
- Geoffrey Doctoroff, Risk & Administrative Services Manager
- Mike Baumgarten, Information Technology Infrastructure Manager
- Mark Gronowski, Senior Solutions Delivery Manager
- Shawn Burk, Information Technology Infrastructure & Security Senior Manager

General Counsel:

- Tamara Seaver, Authority General Counsel, Icenogle Seaver Pogue, PC

1. Call to Order

- a. Committee Chair Teal called the Work Session to order at 1:02 p.m.

2. Public Comment

- a. None.

3. Information Technology Update – Ken Smith, Information Technology Director; Mark Gronowski, Senior Solutions Delivery Manager; Shawn Burk, Information Technology Infrastructure & Security Senior Manager

- a. Mr. Smith provided an overview of three Information Technology contracts that will be presented at the December 8, 2022, Board of Directors Meeting for approval to amend the contract terms and increase the current Not to Exceed (NTE) compensation amounts.
- b. Mr. Smith turned the discussion over to Mr. Gronowski, who provided details on the

RAM Info. Service Order No. 1 Amendment. Staff is requesting an increase to the NTE compensation and an extension of the term for Service Order No. 1. Mr. Gronowski discussed the Rekor Recognition Systems contract renewal, extension of contraction duration, and request for an increase in current NTE compensation. Mr. Gronowski turned the discussion over to Mr. Burk.

- c. Mr. Burk provided an overview of the Zivaro contract renewal. Staff is requesting an extension of the contract duration.

4. Risk Management Update – Geoffrey Doctoroff, Risk & Administrative Services Manager

- a. Mr. Doctoroff provided an overview of the Authority’s Visitor Management System, Sign In Enterprise (formerly Traction Guest). Staff will be requesting approval to amend the contract for the Visitor Management System for a three-year contract extension on the December 8, 2022, Board of Director’s Consent Calendar.

5. Other Business

- a. None.

6. Adjourn Meeting

- a. Committee Chair Teal adjourned the Work Session at 1:26 p.m.