



E-470 Board of Director Officers
Chair – Council Member John Diak (Parker)
Vice Chair – Mayor Pro-Tem Francoise Bergan (Aurora)
Secretary Council Member Craig Hurst (Commerce City)
Treasurer – Council Member Jan Pawlowski (Brighton)

July 20, 2022
9:00 a.m.

22470 E. Stephen D. Hogan Parkway
Aurora, Colorado 80018

PLEASE NOTE ALL PUBLIC ARE ALSO WELCOME TO PARTICIPATE VIRTUALLY VIA THE FOLLOWING:

TEAMS Information

Or call in (audio only)

+1 323-618-1887, 431230241# United States, Los Angeles

Phone Conference ID: 431 230 241#

- 1. Call to OrderChair John Diak
2. Pledge of Allegiance Chair John Diak
3. Public Comment Chair John Diak
4. Consent Calendar Chair John Diak
a. Approve Meeting Minutes of June 16, 2022
b. Approve Corrected Trace3 Purchase Order for Firewalls.
c. Approve Adams County Fair Sponsorship
d. Approve Fourth Amendment to IGA with the 64th Avenue ARI Authority
e. Approve City of Thornton Common Use Agreement for New Water Line
f. Approve Contract Extension of Hogan Lovells Contract – Disclosure Counsel
g. Approve Contract Extension of Piper Sandler Contract – Swap Advisor
5. Engineering and Roadway Maintenance Department.....Neil Thomson
a. Kiewit Road Widening Contract Amendment 1 – Approval
b. Central Maintenance Facility Update
6. Toll Operations Department..... Jessica Carson
a. Mid-Year Marketing/Advertising/PR - Briefing
7. Information Technology Department Ken Smith
a. Consider NTE for Data Center Vendors: Trace3, Zivaro, ANM
8. Executive.....Beau Memory
a. Resolution 22-01 Re-Designating CORA Official Custodian - Approval
9. Executive Director Report.....Beau Memory
10. Other Business Chair John Diak
11. Adjourn MeetingChair John Diak

The next anticipated E-470 Board of Directors Meeting will be August 11, 2022
at 9:00 a.m. at the AHF Offices, 22470 E. Stephen D. Hogan Parkway,
Aurora, Colorado 80018

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

E-470 PUBLIC HIGHWAY AUTHORITY

Held: Thursday, June 16, 2022, at 9:00 a.m., at 22470 E. Stephen D. Hogan Parkway, in the Board Room, Aurora, Colorado.

Attendance: A special meeting of the Board of Directors of the E-470 Public Highway Authority was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following directors present:

John Diak, Councilmember Town of Parker
Francoise Bergan, Mayor Pro Tem City of Aurora
Jan Pawlowski, Councilmember City of Brighton
George Teal, Douglas County Commissioner
Tony Unrein, Councilmember City of Thornton
Chaz Tedesco, Adams County Commissioner
Bill Holen, Arapahoe County Commissioner

Wynne Shaw, Councilmember City of Lone Tree (*non-voting*)
Peggy Catlin, RTD (*non-voting*)
Kelly Brown, Tolling Operations Manager CTIO (*non-voting*)

Also present were: Cassie Bennett, staff accountant, Frazier Bourgoin, intern, Jim Brady, construction manager, Shawn Burk, IT infrastructure and operations senior manager, Heather Burke, public information officer, Jessica Carson, toll operations director, Wanda DeVargas, roadway maintenance supervisor, Geoffrey Doctoroff, risk and administrative services manager, Ryan Dole, senior financial analyst, Ted Geis, team lead IT service desk, Mark Gronowski, senior solutions delivery manager; Michael Hancock, tolling operations manager, Jaime Heitman, controller, Tiffany Jackson, marketing specialist, Olivia Jinnett, intern, Kris Kellim, procurement manager, Jacob Kramer, HR manager, Diane Lundquist, executive assistant, Beau Memory, executive director, Tricia Morales, customer service manager, Jason Myers, finance and administrative services director, Derek Slack, roadway maintenance manager, Ken Smith, information technology director, Tim Stewart, former E-470 executive director, Briana Summers, accounting manager, Neil Thomson, engineering and roadway maintenance director and Chuck Weiss, engineering manager, E-470 Public Highway Authority; Brenda Schuler, NWPLLC; Susan Ermish, WSP; Linda Sexton, RKK; Bernadette Tedesco, visitor; Shannon Johnson and Tamara Seaver, Icenogle Seaver Pogue, P.C.

Call to Order: Councilmember Diak, noting the presence of a quorum of the directors, called the special meeting to order at 9:02 a.m.

Pledge of Allegiance: Councilmember Diak led all present in the Pledge of Allegiance.

Public Comment: None.

Consent Calendar: Mayor Pro Tem Bergan moved approval of the consent agenda, comprising meeting minutes of May 12, 2022, City of Thornton 4th of July Celebration Sponsorship, PURE Storage Array purchase and JHL Constructors CMF Contract Amendment 1. The motion was seconded by Councilmember Pawlowski and approved unanimously by the Board.

Finance and Administrative Services Department

Third Amendment to CSP IGA: Mr. Doctoroff addressed the Board and reviewed the background to the Authority's long time partnership and contract with CSP, from 1991 through the present. He noted that CSP is the Authority's designated emergency response agency. He then reviewed the IGA term which runs through 2024 and the setting of annual compensation. He then reviewed the terms of the proposed Third Amendment to the IGA, including staffing and compensation at an approximate 4% increase due to staffing and operational costs. Mayor Pro-Tem Bergan made inquiry regarding fuel costs and Mr. Doctoroff responded. Commissioner Teal then commented on and made inquiry regarding service hours.

Following discussion, Commissioner Teal moved to approve the Third Amendment to the Intergovernmental Agreement with the Colorado Department of Public Safety, Colorado State Patrol for the 2022-2023 State fiscal year in an amount not to exceed \$2,522,943, and to authorize the Executive Director to execute the amendment, all subject to final review and approval of General Counsel. The motion was seconded by Commissioner Tedesco and approved unanimously by the Board.

Executive Director Report: Mr. Memory asked Mr. Myers to introduce a new Finance Department staff member. Mr. Myers introduced Cassie Bennett as the Authority's new staff accountant. Thereafter Ms. Seaver introduced Ms. Johnson to the Board and noted her role in Authority legal matters. Mr. Memory then addressed the Board and reminded the Board of the upcoming Top Golf Transportation Safety Foundation fundraiser. He then advised the Board that his staff would be reaching out to them to reschedule the July Board meeting for a date later in July in part to allow more time to reach precise costs related to the road widening project and it's first construction package. He then noted the September 17-20 IBTTA Annual Conference in Austin Texas and encouraged all Board members to attend.

Other Business: Commissioner Holen commented on the Accelerate Colorado conference in Washington D.C., noting Mr. Memory acquitted himself admirably and made numerous connections. Mayor Pro Tem Bergan echoed the Commissioner's comments.

Adjournment: There being no further business to come before the Board, Councilmember Diak adjourned the meeting at 10:15 A.M.

Chair of the Meeting

PRELIMINARY E-470 2022 Calendar

Committee Work Sessions will be convened as needed and publicly posted as prescribed by statute and resolution – Please allow 1 ½ Hours for Work Sessions

January 2022

January 3 New Year's – Office Closed
January 17 Martin Luther King, Jr.'s Day
-Office Closed
January 20 Executive Committee – 8:00 A.M.
January 20 BOARD MEETING - 9:00 A.M.
Board Officer Nominations and Election
January 27 IT and RM Committee – 8:00 A.M.
January 27 Roadway Committee – 1:00 P.M.

February 2022

February 3 SPECIAL BOARD MEETING – 1 P.M.
February 10 Executive Committee – 8:00 A.M.
February 10 BOARD MEETING - 9:00 A.M.
February 21 Presidents' Day – Office Closed
February 23 IT and RM Committee – 1:00 P.M.
February 24 Finance Committee – 9:00 A.M.
February 24 Ops and Comm – 10:00 A.M.
February 24 Roadway Committee – 1:00 P.M.

March 2022

March 10 BOARD MEETING 9:00 A.M.
March 24 Roadway Committee – 1:00 P.M.

April 2022

April 14 BOARD MEETING - 9:00 A.M.
April 27 IT and RM Committee – 1:00 P.M.
April 28 Finance Committee – 9:00 A.M.
April 28 Roadway Committee – 1:00 P.M.

May 2022

May 12 BOARD MEETING 9:00 A.M.
May 26 Roadway Committee – 1:00 P.M.
May 30 Memorial Day – Office Closed

June 2022

June 16 Executive Committee – 8:00 A.M.
June 16 BOARD MEETING 9:00 A.M.
June 28 Roadway Committee – 10:00 AM
June 29 IT and RM Committee – 1:00 P.M.

July 2022

July 4 Independence Day – Observed
Office Closed
July 20 BOARD MEETING 9:00 A.M.
July 21-24 NACo Annual Conference
July 27 IT and RM Committee – 1:00 P.M.
July 28 Joint Roadway/Finance Committee – 1:00 P.M.

August 2022

August 11 Executive Committee – 8:00 A.M.
August 11 BOARD MEETING 9:00 A.M.
August 25 Ops and Comm – 1:00 P.M.
August 25 Finance Committee – 9:00 A.M.
August 25 Roadway Committee – 1:00 P.M.
August 31 IT and RM Committee – 1:00 P.M.

September 2022

September 5 Labor Day – Office Closed
September 8 BOARD MEETING 9:00 A.M.
September 18 IBTTA 90th Annual Meeting and
To 20 Exhibition – Austin, Texas
September 22 Roadway Committee – 1:00 P.M.
September 28 IT and RM Committee – 1:00 P.M.
September 29 Finance Committee – 9:00 A.M.

October 2022

October 13 Executive Committee – 8:00 A.M.
October 13 BOARD WORKSHOP – 9:00 A.M.
October 26 IT and RM Committee – 1:00 P.M.
October 27 Finance Committee – 9:00 A.M.
October 27 Ops and Comm – 9:00 A.M.
October 27 Roadway Committee – 1:00 P.M.

November 2022

November 10 BOARD MEETING – 9:00 A.M.
November 11 Veteran's Day – Office Closed
November 17 Finance Committee – 9:00 A.M.
November 17 Roadway Committee – 1:00 P.M.
November 24 Thanksgiving – Office Closed
and 25
November 30 IT and RM Committee – 1:00 P.M.

December 2022

December 8 Executive Committee – 8:00 A.M.
December 8 BOARD MEETING 9:00 A.M.
December 15 Ops and Comm – 9:00 A.M.
December 22 Roadway Committee – 1:00 P.M.
December 23 Christmas – Office Closed
and 26
December 28 IT and RM Committee – 1:00 P.M.