



Executive Committee Work Session

Thursday, June 10, 2021

8:00 a.m. to 9:00 a.m.

E-470 Board Conference Room and via Zoom

PLEASE NOTE: IN PERSON, PUBLIC PARTICIPATION IS NOW POSSIBLE BUT MAY BE LIMITED BY SPACE CAPACITY CONSIDERATIONS AT THE AUTHORITY'S OFFICES IN THE LIGHT OF THE COVID-19 PANDEMIC AND, ACCORDINGLY, ALL PUBLIC ARE ALSO WELCOME TO PARTICIPATE VIRTUALLY VIA THE FOLLOWING:

Zoom Information for Non-Panelists:

<https://us02web.zoom.us/j/89042113916>

Dial-In Information: 346-248-7799

Webinar ID: 890 4211 3916

List of Attendees:

- Chaz Tedesco (Commissioner, Adams County) *arrived as noted* and John Diak (Councilmember Town of Parker)
- Tim Stewart, Jacob Kramer and Mark Ferguson, E-470 Public Highway Authority
- General Counsel: Tamara Seaver, Icenogle Seaver Pogue, PC

1. Call to Order – Councilmember Diak called the meeting to order at 8:02 a.m.
2. Public Comment – none
3. HR Staffing and Contracting Report – Mr. Kramer addressed the committee and reported on employee and contractor staffing, noting the conversions from contractor resources to permanent staff and attendant cost savings. Mr. Kramer noted that the information technology department was the largest of the departments and that future growth in information technology can be anticipated. Mr. Kramer then reported on the Authority's various workforce demographics as well as recruitment processes. Finally, Mr. Kramer reported on various updated employment policies, including the draft telework policies in the wake of COVID. Councilmember Diak inquired as to the

specifics of the telework policies and Mr. Kramer responded. Commissioner Tedesco joined the meeting and asked various questions regarding the policies to which Messrs. Kramer and Stewart responded.

4. ePMO Dashboard Review – Mr. Ferguson noted that ePMO means “enterprise project management office”. He then described the ePMO “Dashboard” which is a real time communication tool providing visibility to key metrics of E-470’s various projects. He reviewed in greater detail the components of information within the Dashboard and related matters, including project approval processes.
5. Other Business – none
6. Adjourn – Commissioner Tedesco adjourned the meeting at 8:53 a.m.