



E-470 Board of Directors  
Chair – Commissioner Chaz Tedesco (Adams County)  
Vice Chair – Commissioner Roger Partridge (Douglas County)  
Secretary – Council Member John Diak (Town of Parker)  
Treasurer – Council Member Francoise Bergan (City of Aurora)

**December 10, 2020**  
**9:00 a.m.**

**22470 E. Stephen D. Hogan Parkway**  
**Aurora, Colorado 80018**

ALL PARTICIPATION IN THIS MEETING WILL BE VIA ONLINE AND TELEPHONE CONFERENCE IN ORDER TO PRESERVE THE HEALTH, SAFETY, AND WELFARE OF THE PUBLIC IN LIGHT OF THE IMMINENT THREAT CAUSED BY THE COVID-19 PANDEMIC AND DUE TO THE STATE OF EMERGENCY DECLARED BY GOVERNOR POLIS, AS AMENDED AND EXTENDED, CORRESPONDING EXECUTIVE ORDERS AND PUBLIC HEALTH ORDERS, AS AMENDED AND EXTENDED, AND CDC RECOMMENDATIONS AGAINST GATHERING IN LARGE GROUPS IN ORDER TO MITIGATE THE SPREAD OF THE COVID-19 VIRUS.

<https://us02web.zoom.us/j/83280114133>

Dial in Information: 669-900-9128

Webinar ID: 832 8011 4133

1. Call to Order .....Chair Chaz Tedesco
2. Pledge of Allegiance .....Chair Chaz Tedesco
3. Public Comment ..... Chair Chaz Tedesco
4. Consent Calendar .....Chair Chaz Tedesco
  - a. Approve Meeting Minutes of November 12, 2020
  - b. Approve Warcaba & Associates Contract Amendment #4
  - c. Approve Interior Environments Furniture Procurement
5. Resolutions ..... Tim Stewart
  - a. Recognizing Commissioner Partridge for his Service to the Board
6. Finance Department..... Jason Myers
  - a. 2021 Budget – Revisions
  - b. 2021 Budget – Public Hearing
  - c. 2021 Budget Appropriations and Approval – Resolution 20-03
  - d. Approve 2021 Contract Renewals
7. Engineering and Roadway Maintenance Department ..... Neil Thomson
  - a. Mineral Rights Lease – Approval
  - b. Capital Projects Update
8. Executive Director Report ..... Tim Stewart
9. Other Business..... Chair Chaz Tedesco
10. Adjourn Meeting .....Chair Chaz Tedesco

**The next anticipated Board of Directors Meeting will be January 14, 2021 at 9:00 a.m. via Zoom**

**RECORD OF PROCEEDINGS**

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MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

E-470 PUBLIC HIGHWAY AUTHORITY

Held: Thursday, December 10, 2020, at 9:00 a.m. All participation in this meeting will be via online and telephone conference in order to preserve the health, safety, and welfare of the public in light of the imminent threat caused by the COVID-19 pandemic and due to the state of emergency declared by Governor Polis, as amended and extended, corresponding executive orders and public health orders, as amended and extended, and CDC recommendations against gathering in large groups in order to mitigate the spread of the COVID-19 virus. Zoom Meeting - <https://us02web.zoom.us/j/83280114133> - Dial in Information: 669-900-9128 Webinar ID: 832 8011 4133.

Attendance:

A special meeting and Board Workshop of the Board of Directors of the E-470 Public Highway Authority was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following directors present:

Chaz Tedesco, Adams County Commissioner  
Roger Partridge, Douglas County Commissioner  
Craig Hurst, Councilmember Commerce City  
Jeff Baker, Arapahoe County Commissioner  
John Diak, Councilmember Town of Parker  
Francoise Bergan, Mayor Pro Tem City of Aurora  
Jessica Sandgren, Mayor Pro Tem City of Thornton  
Matt Johnston, Mayor Pro Tem City of Brighton

Wynne Shaw, Councilmember City of Lone Tree (*non-voting*)  
Laurie Anderson, Councilmember, City and County Broomfield  
(*non-voting*)  
Steve Moreno, Weld County Commissioner  
George Teal, DRCOG (*non-voting*)  
Doug Tisdale, RTD (*non-voting*)

Also present were: Tim Watts, Councilmember, City of Brighton (alternate); Jim Brady, construction manager, Jessica Carson, operations director, Geoffrey Doctoroff, risk management supervisor, Ryan Dole, senior financial analyst, Bruce Emberley, operations and tolling services manager, Terry Fabrizio, operations coordinator, Mark Gronowski, solutions delivery manager, Mike Hancock, procurement supervisor, Jaime Heitman, controller, Jacob Kramer, HR manager, Moss Levenson, financial analyst 2, Diane Lundquist, executive assistant, Jason Myers, finance director, Tim Stewart, executive director, Neil Thomson, engineering and roadway maintenance director, Ryan Thornton, IT

infrastructure and operations senior manager, Derek Slack, roadway maintenance manager, Maureen Walker, communications and public affairs manager and Chuck Weiss, engineering manager, E-470 Public Highway Authority; Michael Jewell, Burns, Figa & Will, P.C.; Vince Larson, E-470 Contractor; Pedro Costa, NWP LLC; Jack Nichols and Susan Ermisch, WSP; Michael Lund, Stifel; Dave Kristick, Atkins; Kristin Sullivan, Community and Economic Development, Adams County Jep Seman, ROADIS Counsel; and Tamara Seaver, Icenogle Seaver Pogue, P.C.

Call to Order: Chair Tedesco noting the presence of a quorum of the directors, called the special meeting to order.

Pledge of Allegiance: Councilmember Watts led all present in the Pledge of Allegiance.

Public Comment: None.

Consent Calendar: Mayor Pro-Tem Bergan requested to pull the Interior Environments furniture purchase from the consent calendar and it was so removed. Mayor Pro-Tem Bergan moved approval of the consent agenda, comprising minutes of November 12, 2020 and Warcaba & Associates contract amendment #4. The motion was seconded by Councilmember Hurst and thereafter approved unanimously by the Board of Directors.

Thereafter, Mr. Doctoroff reviewed with the Board of Directors the background of working with Interior Environments in the design of the space noting the positive experience of the Authority's contractor and architect with Interior Environments. Mr. Doctoroff noted that Interior Environments is able to source multiple manufacturers and does not need to work through resellers. Mayor Pro-Tem Bergan noted she pulled it as a single source contract but that she was satisfied with Mr. Doctoroff's rationale for the single source. Commissioner Tedesco noted his exploration of the issue with Mr. Stewart and it satisfied him on this contract but that he would very much like to discuss sole sourcing as a policy matter for the Authority at the next Board Retreat. Thereafter, Mayor Pro-Tem Bergan moved that the Board of Directors approve the contract with Interior Environments. Councilmember Hurst seconded the motion, which was approved by the Board, by vote of 7 to 1, with Mayor Pro Tem Johnston voting against the award.

Resolution Recognizing Commissioner Partridge: Mr. Stewart addressed the Board regarding Commissioner Partridge's long service to the Authority. Thereafter, Commissioner Tedesco expressed his fondness and appreciation for the Commissioner. Commissioner Tedesco then read aloud a proposed Resolution Recognizing Commissioner Partridge for the Board. Following the reading, Councilmember Diak moved that the Board approve the resolution. The motion was seconded by Mayor Pro-Tem Bergan and approved unanimously by the Board of Directors. Thereafter, various members of the Board spoke to Commissioner Partridge's long and exemplary service to the Authority and his care and thoughtfulness in Authority matters.

Finance Department:

2021 Budget – Public Hearing and Revisions from October Budget Workshop:

Mr. Myers then addressed the Board and reviewed some introductory materials, mentioned the October 8, 2020 budget workshop, and updated the Board regarding year-to-date 2020 E-470 toll transactions.

Commissioner Tedesco then opened a public hearing on the Authority’s 2021 budget. He then called for public comment. No members of the public addressed the Board.

Mr. Myers then reviewed with the Board of Directors the final proposed 2021 budget, both operations and capital, inclusive of changes from the draft budget presented to the Board at the October 8<sup>th</sup> budget workshop as well as a year-over-year budget comparison contrasting 2020 and 2021.

Following Mr. Myers’ presentation, Commissioner Tedesco closed the public hearing and asked for Board comments and questions. Councilmember Diak commended the Authority’s staff on their efforts to reduce expenses in light of COVID-19 revenue impacts. Commissioner Partridge echoed the comments and commented on the maintenance of a high level of service on E-470 throughout the COVID-19 Pandemic.

Commissioner Tedesco inquired as to the decrease in the capital budget and Mr. Myers noted that part of the reduction is the completion of the current road widening project which was planned. Further discussion among the Board and Mr. Myers ensued. The Board closed the public hearing on the 2021 Budget.

2021 Budget Appropriations and Approval:

Commissioner Partridge moved that the Board of Directors adopt Resolution 20-03 approving the 2021 Budget for the E-470 Public Highway Authority, and appropriating all sums reflected therein. The motion was seconded by Councilmember Hurst and approved unanimously by the Board of Directors.

2021 Contract Renewals Approval:

Mr. Myers then addressed the Board regarding 2021 contract Renewals and reviewed the list of contractors, by department, with the the Board. Councilmember Hurst moved that the Board approve the appropriations and annual contracts amounts in 2021 for the contracts listed in Attachment A to the Agenda. The motion was seconded by Councilmember Diak and approved unanimously by the Board.

Engineering and Roadway: Capital Projects Update:

Mr. Thomson addressed the Board and turned the presentation over to Derek Slack. Mr. Slack then reviewed the progress on the Maintenance Support Site A project noting it would be finished under the original project budget. Mr. Brady then updated the Board of Directors regarding the status of the Quincy Avenue – I-70 Road Widening Project reporting, among other items, that it would be completed under budget.

Mr. Doctoroff then reviewed with the Board the status of the AHF remodel and security upgrades.

Mineral Rights Lease  
Approval:

Mr. Jewell, special oil and gas counsel from Burns, Figa & Will, P.C., addressed the Board of Directors and reviewed with them the Authority's standard lease terms and the metrics proposed for the lease.

Following the discussion, Mayor Pro Tem Bergan moved that that the Board approve an oil and gas lease with Great Western Operating Company LLC and authorize the Executive Director to execute the agreement subject to the review and approval of General and Special Oil and Gas Counselors, Mayor Pro Tem Sandgren seconded the motion, which was unanimously carried.

Executive Director  
Report:

Mr. Stewart then addressed the Board and noted the Board members were provided a summary of all meetings, including committee meetings, for 2021 per Board direction during recent Board Retreats. Commissioner Tedesco emphasized the importance of participation among the Board members at the Board and committee meetings.

Other Business:

Mayor Pro Tem Johnston addressed the Board and noted the Veteran's Wall coming to Brighton and expressed his enthusiasm. Commissioner Tedesco then noted the coming Board elections in January for the Authority. He noted the Authority's tradition that Board Chairs serve for two years and expressed interest in serving again in 2021. He also mentioned Councilmember Diak's interest serving as the Board Vice-Chair, Mayor Pro Tem Bergan's interest in serving as Secretary, Councilmember Hurst then offered his interest in serving as Treasurer. Hearing no other interest in officer positions, Commissioner Tedesco noted the aforementioned parties could be expected to be on the slate for officers to be nominated for consideration in 2021. Chair Tedesco also noted that if others were interested in being considered for any of the positions, they would need to let the Board know of their interest prior to the votes to take place at the January 14, 2021 Board Meeting.

Adjournment:

There being no further business to come before the Board, Chair Tedesco adjourned the meeting at 10:53 a.m.

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Chair of the Meeting