



E-470 Board of Directors
Chair – Commissioner Chaz Tedesco (Adams County)
Vice Chair – Commissioner Roger Partridge (Douglas County)
Secretary – Council Member John Diak (Town of Parker)
Treasurer – Council Member Francoise Bergan (City of Aurora)

Virtual Board Retreat
October 21, 2020
8:30 a.m.

22470 E. Stephen D. Hogan Parkway
Aurora, Colorado 80018

<https://us02web.zoom.us/j/86207532669>

Webinar ID: 862 0753 2669
Dial in Information: 253-215-8782

All participation will be via the zoom meeting location due to the State of Emergency declared by Governor Polis, as amended and extended; the Tenth Amended Public Health Order 20-28; the Safer at Home and in the Vast, Great Outdoors Executive Order D 2020 091, as amended and extended; and CDC recommendations against gathering in large groups in order to mitigate the spread of the COVID-19 virus.

1. Call to Order Chair Chaz Tedesco
2. Pledge of Allegiance Chair Chaz Tedesco
3. Public Comment Chair Chaz Tedesco
4. Orientation ItemsMaureen Walker
5. Customer Goals and PrioritiesTim Stewart
6. Other Business..... Chair Chaz Tedesco
7. Adjourn Meeting Chair Chaz Tedesco

The next anticipated Board Meeting will be November 12, 2020,
at 9:00 a.m. via Zoom

Agenda Item 4b. Approve Meeting Minutes of October 21, 2020

RECORD OF PROCEEDINGS

MINUTES OF THE BOARD RETREAT FOR THE BOARD OF DIRECTORS

OF THE

E-470 PUBLIC HIGHWAY AUTHORITY

Held: Thursday, October 21, 2020, at 8:30 a.m. All participation was via the zoom meeting location due to the State of Emergency declared by Governor Polis, as amended and extended; the Tenth Amended Public Health Order 20-28; the Safer at Home and in the Vast, Great Outdoors Executive Order D 2020 091, as amended and extended; and CDC recommendations against gathering in large groups in order to mitigate the spread of the COVID-19 virus. Zoom Meeting - <https://us02web.zoom.us/j/86207532669> Webinar ID: 862 0753 2669 Dial in Information: 253-215-8782.

Attendance:

A workshop/special meeting of the Board of Directors of the E-470 Public Highway Authority was held as scheduled and in accordance with applicable statutes of the State of Colorado, with the following directors present:

Chaz Tedesco, Adams County Commissioner
Roger Partridge, Douglas County Commissioner
Craig Hurst, Councilmember Commerce City
Bill Holen, Arapahoe County Commissioner
John Diak, Councilmember Town of Parker
Francoise Bergan, Councilmember City of Aurora
Jessica Sandgren, Mayor Pro Tem City of Thornton
Tim Watts, Councilmember, City of Brighton

Wynne Shaw, Councilmember City of Lone Tree (*non-voting*)
Laurie Anderson, Councilmember, City and County Broomfield (*non-voting*)
Kelly Brown, CDOT/HPTE (*non-voting*)
Doug Tisdale, RTD (*non-voting*)

Also present were: Peggy Catlin, RTD (*alternate*); Jessica Carson, operations director, Mark Ferguson, ePMO, Diane Lundquist, executive assistant, Jason Myers, finance director, Ken Smith, information technology director, Tim Stewart, executive director, Neil Thomson, engineering and roadway management director and Maureen Walker, communications and public affairs manager, E-470 Public Highway Authority; Andy Mountain, GBSM; and Tamara Seaver, Icenogle Seaver Pogue, P.C.

Call to Order: Vice Chair Partridge called the workshop/special meeting to order given that Commissioner Tedesco was listening in but was unable to be heard.

Pledge of Allegiance: Vice Chair Partridge led all present in the Pledge of Allegiance.

Public Comment: None.

Orientation Items: Ms. Walker reviewed with the Board certain procedural matters related to Board comments using ZOOM meeting protocols.

Customer Goals and Priorities: Mr. Stewart noted that the day would be focused on working through the Board's various strategic goals and priorities noting focus on Customer Goals and Priorities for this retreat. Mr. Stewart introduced Mr. Mountain who remarked on the meeting's focus in priorities to accomplish the various customer-related strategic goals.

Projects: Mr. Thomson then addressed the Board regarding the goal to add new projects to add capacity and maintain level of service C and the goal to enhancing safety for the customers. He reviewed with the Board of Directors the 2022-2024 planned road widening project, extended to 104th Avenue given the recent traffic and revenue level of service forecast at a cost of approximately \$175 million dollars. He reviewed with the Board of Directors rationales for the project's extension to 104th Avenue, including level of service impacts, economies of scale, facilitation of interchange development and reduced overall capital plan cost by doing projects earlier than planned.

Mr. Stewart commented on continued due diligence regarding the road widening and expanded scope as well as the need to obtain Board guidance on the extension. Board discussion ensued and Councilmember Bergan inquired regarding COVID impacts. It was noted that inevitably development will progress along the E-470 corridor. Mr. Myers mentioned that the current projections recessionary impact of COVID are projected to rebound around 2023 and that the Authority's budget continues to be re-evaluated. Commissioner Tedesco used the comment function to note his belief that the widening is important to the region and necessary to address economic development. Councilmember Hurst echoed Commissioner Tedesco's comments and noted the importance of matching the pace of development occurring in the northern communities along the E-470 corridor and obtaining savings on inflation costs if projects are not delayed. Councilmember Diak noted he was in favor of moving forward and mentioned that the Finance Committee should consider debt reduction impacts, opportunities to consider future toll reductions going forward and continued COVID impacts. Mr. Myers responded to the comments and reminded the Board of the November 13, 2020 1:00 p.m. work session.

Safety: Mr. Thomson then discussed the importance of safety for E-470 and several completed and planned safety projects. Councilmember

Bergan noted communication to the area communities regarding safety would be beneficial. Ms. Walker commented on recent social media posts and website notes about safety. Councilmember Bergan asked to receive some items she could post on social media.

Customer Experience: Ms. Carson discussed the strategic goal to provide exceptional customer experience and the work plan areas and efforts related to digital customer experience with WSP and rolling out a social media response team, implementation of a web-chat feature on ExpressToll.com in 2021, new E-470.com website and new automated email marketing tools to enhance communication. Councilmember Bergan commented on the efforts and noted her enthusiasm for the new website. The Board then discussed communication and interaction with the Board.

Technology: Mr. Smith then weighed in with respect to responsible and strategic investments in current and future technologies and commented on blueprint development and plan development for the re-right of the toll collection system as well as segmenting the E-470 network to project against security threats. He addressed cyber security needs. The Board discussed security and Councilmember Hurst commented on how disruptive being hacked can be given his experience with CDOT and the importance of cyber security. Mr. Smith commented on responsible use of the cloud to mitigate risk. Mr. Stewart commented on the TCS re-write and the need to be forward-thinking to serve the Authority's customers and the region currently and into the future.

Mr. Smith then addressed the Board regarding next generation lanes solution and the benefits of the project, noting the transference of risk for transactions and maintenance as well as the system's ability to accommodate growth and facilitate interoperability. Board discussion ensued regarding technology and its relation to the Authority's operations.

Closing Remarks: Messrs. Mountain and Stewart made closing remarks. Mr. Stewart mentioned Board and Board committee dynamics as upcoming topics for later this year and the 2021 Board of Directors as well as setting meetings for various committees. He also addressed COVID impacts on the Authority's operations, including with walk-up customer service center.

Other Business: Commissioner Partridge commended staff on the conduct and content of the session.

Adjournment: There being no further business to come before the Board, Vice Partridge adjourned the meeting.

Chair of the Meeting